

MINUTES FOR FEBRUARY 11, 2019
BOARD OF CHEROKEE COUNTY COMMISSIONERS
CHEROKEE COUNTY, KANSAS

Chairman Cory Moates called the regular session of the Cherokee County Board of Commissioners (The Board), to order at 9:00 a.m. on Monday, February 11, 2019 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. County Clerk Rodney Edmondson opened the meeting with prayer followed by the Pledge of Allegiance. Commissioners Cory Moates, Neal Anderson, Myra Carlisle Frazier, County Counselor Barbara Wright, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt

A motion was made by Commissioner Frazier to approve the Minutes of the February 4, 2019 BOCC meeting. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

Dale Helwig, County Ag Agent, appeared before the Board. He stated that they are hosting an Availability Grant Workshop on Thursday, February 28, 2019 at 5:30 p.m. at the Extension Office. It will be open to all non-profits, businesses, and governmental entities that are interested in seeking USDA loans and grants.

Raven Elmore, County Treasurer, submitted pay increases for four members of her staff for the Board to review. The increases are due to a change in job description or the completion of probationary periods.

A motion was made by Commissioner Moates to promote Genie Baylor to motor vehicle supervisor with a pay rate of \$13.50 per hour. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

A motion was made by Commissioner Moates to increase the pay for Heather Sapp to \$10.75 per hour. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

A motion was made by Commissioner Moates to increase the pay for Janie Ruddick to \$15.75 per hour. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

A motion was made by Commissioner Moates to increase the pay for Katrina Russell to \$11.25 per hour. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

Leonard Vanatta, County Road Supervisor and Louis Schreiner, County Lot Supervisor appeared before the Board. Leonard provided a list of county lot employees along with their job descriptions. Commissioner Frazier asked Leonard to check on the ditches around the bridge going into the Jayhawk Plant and the bridge on Messer Rd. Leonard stated that the debris is from the sand and material put on the bridges during icy conditions.

Commissioner Frazier suggested a work session with a list of equipment along with the hours and mileage on each in order to prepare a plan before budget time to better anticipate large purchases and expenses. The Board set March 4th at 1:00 p.m. for the workshop.

A motion was made by Commissioner Anderson to approve the payroll for the period ending February 1, 2019. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

A motion was made by Commissioner Moates to approve the accounts payable for the period ending February 6, 2019. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

A motion was made by Commissioner Moates for an attorney/client executive session for litigation purposes with the Board, Sheriff David Groves, Counselor Wright, and Clerk Edmondson. The Board will reconvene in the commission room at 9:35 a.m. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 9:30 a.m.

The meeting reconvened at 9:35 a.m.

Fred Heistand appeared before the Board to express his interest in being appointed as the Crawford Township Trustee. The Board took it under advisement.

Dewey Smith, representing the Fair Board, appeared before the Board. He had questions regarding the quarterly distribution of \$3,000 to the Fair Board. Clerk Edmondson provided accounts payable records to show that the Fair Board had received five payments in 2017, four payments in 2018, and one payment in January of 2019 each in the amount of \$3,000. The fifth payment in 2017 was to reflect a missed payment in 2016, as he recalled. Dewey Smith stated that he was satisfied with the explanation.

Jason Allison appeared before the Board to report that the utility companies are marking the areas for the installation of the two new storm sirens with an anticipated installation date of February 25th. He stated that they had to replace Art Mallory's computer. He also provided job descriptions for his office.

Thomas Niegisch with KissTECH reported to the Board that he had marked the location for the new sound system. He is waiting on more parts this week and should have it operational before the next meeting.

Clerk Edmondson presented a report on the current inventory of election equipment along with quotes for new election equipment for the Board to consider. Edmondson stated that planning began in 2016 to fund new election equipment and the current budget was prepared with \$150,000 in funding for new equipment. The quote for the desired equipment from Election Systems and Software totaled \$140,349.50 after trade-in allowances and discounts. That equipment would replace the precinct counters and the ADA compliant ballot marking devices. The quote for the desired equipment from Election Source for all new electronic poll books totaled \$22,988.00 after upgrade discounts from the current equipment. All new equipment is estimated at \$163,337.50 leaving \$13,337.50 unfunded. Edmondson stated that he will save \$10,414.00 in annual maintenance costs in 2019 if new equipment is purchased and would be willing to use that savings toward new equipment. The remaining balance estimated at \$2,923.50 would need to be funded by other county funds. He asked to move forward with securing contracts with both companies.

A motion was made by Commissioner Moates to allow Clerk Edmondson to get contracts for the new election equipment as requested. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

A motion was made by Commissioner Moates to accept the bid from KissTECH for a new laptop computer for the county lot shop in the amount of \$1,540. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

A motion was made by Commissioner Anderson for an attorney/client executive session for procedure purposes to reconvene in the commission room at 10:28 a.m. The motion was seconded by Commissioner Moates. The motion carried 3-0 at 10:18 a.m.

The meeting reconvened at 10:28 a.m.

No action was taken during the executive session.

Counselor Wright reported that the City of Scammon now wants to be a part of the Neighborhood Revitalization Program. She stated that she will submit the paperwork to them.

The Board discussed the applicants for the Crawford Township Trustee position that is becoming vacant due to the resignation of Bill Thomas.

A motion was made by Commissioner Anderson to appoint Walter Hess to the position of Crawford Township Trustee. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

Commissioner Anderson stated that last year there was an agreement to share the costs of asphaltting E Country Rd. with the City of Columbus. The total cost of the project was around \$22,000. He is seeking approval to reimburse the City of Columbus \$11,000 as part of that agreement.

A motion was made by Commissioner Anderson to reimburse the City of Columbus \$11,000 for the overlay of E Country Rd. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

Rebecca Brassart provided a job description for her position in the 911 Addressing Department.

Counselor wright presented a draft resolution for the Board to review regarding changes in the Cereal Malt Beverage Act due to the change in definition of CMB by the State of Kansas. She stated that she is still working on updates to the draft.

Ralph Houser appeared before the Board to request two more roll-off dumpsters at a cost of \$250 each to clean out the courthouse of unwanted materials. The Board approved the request.

Barbara Bilke provided job descriptions for her office employees.

A motion was made by Commissioner Moates to recess until noon and to reconvene in the breakroom for training with Fabick CAT. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 11:05 a.m.

The meeting convened in the breakroom for training at 12:10 p.m.

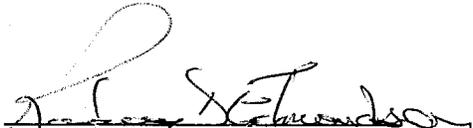
At 1:22 p.m. the training finished in the breakroom and recessed to reconvene in the commission room at 1:30 p.m.

The Board reviewed an equipment runtime report with Fabick.

Commissioner Anderson made a motion to adjourn until the next regular meeting set for Monday, February 25, 2019 at 9:00 a.m. The motion was seconded by Commissioner Moates. The motion carried 3-0 at 3:31 p.m.

The Board will not meet on Monday, February 18, 2019 due to the Presidents' Day Holiday.

ATTEST: Resolved and ordered this 25th day of February, 2019


Cherokee County Clerk


Commissioner


Commissioner


Commissioner