

**MINUTES FOR MARCH 28, 2016**  
**BOARD OF CHEROKEE COUNTY COMMISSIONERS**  
**CHEROKEE COUNTY, KANSAS**

**CONVENE**

Chairman Myers called the regular session of the Cherokee County Board of Commissioners (The Board), to order and led all in attendance in the Pledge of Allegiance at 9:00 AM on Monday, March 28, 2016 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. Commissioners Robert Myers, Charles Napier, County Counselor Barbara Wright, and County Clerk Rodney Edmondson were present. Commissioner Collins was absent due to illness.

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Members of the press present: Larry Hiatt, Jordan Zabel, Machel Smith, and Sarah Okeson

**Juanita Hodgson - Cherokee County Treasurer**

She provided the Board with current budget and fund balance reports. She also provided the Board with a lease agreement for a new postage machine with Pitney Bowes. The Board will review the agreement and can sign the lease next Monday.

**Leonard Vanatta - County Road Supervisor**

**Gene Langerot - County Lot Supervisor**

They appeared before the Board on routine county road business. Leonard reported that Crossland Construction will be here on Saturday at 7:00 AM with the crane to remove the fire escape from the courthouse.

A motion was made by Commissioner Myers to enter an Executive Session with the Board, Gene Langerot, and Leonard Vanatta for the purpose of Non-Elected Personnel for a period of 15 minutes. The motion was seconded by Commissioner Napier. The motion carried 2-0.

Counselor Wright was asked to join the meeting during the 15 minute period.

The meeting reconvened at 9:40 AM.

No action was taken during the Executive Session.

**Janet Miller - Director, Cherokee County Economic Development**

She provided the Board with the latest Job Blast that contains current job openings from area businesses.

She appeared to answer questions from the Board regarding recent invoices for Economic Development. She stated that the owner of their office space is willing to work with them on the amount of the lease. Counselor Wright stated that the concern over the lease is that the Board signed the original agreement, but they have not approved subsequent years' leases. Janet stated that the Economic Development Board is meeting this week and will discuss the office lease. The Board asked her to come back next week with a report from that meeting.

A motion was made by Commissioner Myers to approve item #90328 from the last Accounts Payables report for payment. The motion was seconded by Commissioner Napier. The motion carried 2-0.

### **Ralph Houser - Courthouse Maintenance**

He appeared before the Board regarding the exterior maintenance projects for the Courthouse. He asked the Board for approval to get an estimate for the north side and the top of the south side of the courthouse to stop the water leaks. The Board approved his request to get bids on that portion of the exterior project.

A motion was made by Commissioner Napier to pay the final invoices for the damage to two employees vehicles caused by the courthouse trash dumpster being blown into them during high winds. The motion was seconded by Commissioner Myers. The motion carried 2-0.

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A motion was made by Commissioner Napier to approve the Minutes of the BOCC Meeting for March 21, 2016. The motion was seconded by Commissioner Myers. The motion carried 2-0.

A motion was made by Commissioner Myers to approve the Accounts Payable for the period ending March 18, 2016. The motion was seconded by Commissioner Napier. The motion carried 2-0.

A motion was made by Commissioner Myers to enter an Executive Session with the Board and Counselor Wright for the purpose of Non-Elected Personnel for a period of 10 minutes. The motion was seconded by Commissioner Napier. The motion carried 2-0 at 10:20 AM.

The meeting reconvened at 10:30 AM.

No action was taken during the Executive Session.

A motion was made by Commissioner Myers to enter an Executive Session with the Board, Counselor Wright, and Deana Randall from Human Resources for a period of 15 minutes for the purpose of Non-Elected Personnel. The motion was seconded by Commissioner Napier. The motion carried 2-0 at 10:40 AM.

The meeting reconvened at 10:50 AM.

No action was taken during the Executive Session.

A motion was made by Commissioner Myers to enter an Executive Session with the Board, Counselor Wright, Deana Randall, Sheriff David Groves, and Under-Sheriff Terry Clugston for the purpose of Non-Elected Personnel for a period of 15 minutes. The motion was seconded by Commissioner Napier. The motion carried 2-0 at 10:56 AM.

The meeting reconvened at 11:11 AM.

No action was taken during the Executive Session.

A motion was made by Commissioner Myers to approve the Payroll for the period ending March 18, 2016. The motion was seconded by Commissioner Napier. The motion carried 2-0.

**Barbara Wright - County Counselor**

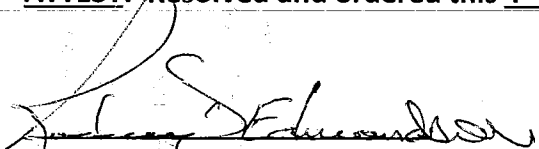
She provided updates on legal matters concerning Cherokee County.

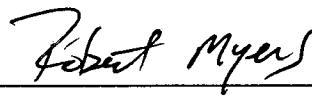
She stated that the owner of the property that is the subject of the upcoming condemnation hearing has been served notice of the hearing.

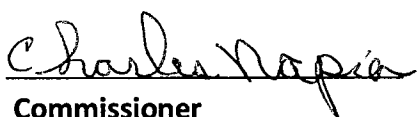
Commissioner Myers made a motion to adjourn until the next regular meeting set for Monday, April 4, 2016 at 9:00 AM. The motion was seconded by Commissioner Napier. The motion carried 2-0 at 11:24 AM.

**ATTEST: Resolved and ordered this 4<sup>th</sup> day of April, 2016**

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**Cherokee County Clerk**

  
**Commissioner**

  
**Commissioner**

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**Commissioner**



WSCA/NASPO Term Rental Installment Option A Agreement

Account # 60

Agreement Number

Your Business Information

CHEROKEE COUNTY TREASURES OFFICE

Table with columns: Full Legal Name of Customer, DBA Name of Customer, Tax ID # (FEIN/TIN), Billing Address, Billing Contact Name, Installation Address, Installation Contact Name.

Table with columns: Fiscal Period (from - to), Customer PO #, Delivery CAN #

Your Business Needs

Table with columns: Qty, Business Solution Description. Includes items like Connect+ 2000 Series, Mail Stream Solution - 5, etc.

- Check items to be included in customer's payment: Equipment Maintenance (1st year included), Software Maintenance (1st year included), Soft-Guard® Subscription, IntelliLink® Subscription/Meter Rental.

Your Payment Plan

Table with columns: Number Of Months, Monthly Amount \*. Shows 60 months at \$681.78.

- ( ) Required advance check of \$ received
( ) Tax Exempt Certificate Attached State Tax (If applicable)
( ) Tax Exempt Certificate Not Required

Your Signature Below

By signing below, you agree to be bound by this Term Rental Installment Option A Agreement (this "Rental"). This Rental is made and entered into pursuant to your State's/Entity's Participating Addendum, which is made in connection with the WSCA/NASPO Contract # ADSP011-00000411-7 ("Agreements")...

Signature fields: Customer Signature, Date, State's/Entity's Participating Addendum #, Print Name, Title, Email Address.

Sales Information

Sherrie Philpott, Account Rep Name, District Office, PBGFS Acceptance.

Equipment Vendor: Pitney Bowes Inc. for Sales and Service call 1-800-322-8000



WSCA/NASPO Term Rental Installment Option A Agreement

Account # 60

Agreement Number [ ]

Agreement Number

Your Business Information

CHEROKEE COUNTY TREASURES OFFICE

Full Legal Name of Customer	DBA Name of Customer	Tax ID # (FEIN/TIN)	
PO BOX 2	COLUMBUS	KS	66725-0002
Billing Address: Street	City	State	Zip+4
		15913255889	
Billing Contact Name	Billing Contact Phone #	Billing CAN #	
110 W MAPLE ST RM 144	COLUMBUS	KS	66725-1792
Installation Address (if different from billing address): Street	City	State	Zip+4
		17120160209	
Installation Contact Name	Installation Contact Phone #	Installation CAN #	

Fiscal Period (from - to)	Customer PO #	Delivery CAN #
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Your Business Needs

1	15lb Scale Platform/Stand
1	Basic Installation and Training for Folder DF800/900
1	DF900 OfficeRight Folder
1	Cross Fold Kit
1	High Capacity Extension
1	Operator Training for DI380/DI425, 1 hour
	<b>SendSuite Tracking Online - 3</b>
1	Enhanced Receive and Notification
1	Tethered Wedge Scanner

<b>BUDGET BALANCES 2016</b>							
<b>COUNTY GENERAL</b>	<b>Beginning Budget</b>	<b>BUDGET AVAIL.</b>		<b>MAR A/P</b>	<b>MAR P/R</b>	<b>AFTER MAR ISSUE</b>	<b>%</b>
Commissioners	\$ 85,000.00	\$ 68,214.06		\$ 136.00	\$ 3,093.46	\$ 64,984.60	76.45%
County Clerk	\$ 125,000.00	\$ 100,635.73		\$ 4.95	\$ 4,660.75	\$ 95,970.03	76.78%
County Treasurer	\$ 94,000.00	\$ 79,311.54		\$ 196.55	\$ 8,632.79	\$ 70,482.20	74.98%
County Attorney	\$ 277,970.00	\$ 223,588.68		\$ 962.23	\$ 8,696.00	\$ 213,930.45	76.96%
Register of Deeds	\$ 95,360.00	\$ 77,024.81		\$ -	\$ 3,379.25	\$ 73,645.56	77.23%
County Counselor	\$ 28,000.00	\$ 22,501.22		\$ -	\$ 1,071.36	\$ 21,429.86	76.54%
Sheriff Dept	\$ 1,225,000.00	\$ 981,222.04		\$ 832.62	\$ 36,468.10	\$ 943,921.32	77.05%
District Court	\$ 268,800.00	\$ 219,669.42		\$ 1,707.23	\$ 1,652.25	\$ 216,309.94	80.47%
Courthouse	\$ 475,000.00	\$ 369,334.55		\$ 13,310.16	\$ 2,230.40	\$ 353,793.99	74.48%
Emergency Prep	\$ 82,450.00	\$ 56,155.47		\$ 118.03	\$ 3,709.22	\$ 52,328.22	63.47%
Human Resources	\$ 42,920.00	\$ 35,393.78		\$ -	\$ 1,474.40	\$ 33,919.38	79.03%
Planning Comm	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Recreation	\$ 11,000.00	\$ 10,100.00		\$ 600.00	\$ -	\$ 9,500.00	86.36%
Jail	\$ 948,000.00	\$ 756,934.25		\$ 21,722.31	\$ 17,793.13	\$ 717,418.81	75.68%
Computer Prog	\$ 65,000.00	\$ 28,032.00		\$ -	\$ -	\$ 28,032.00	43.13%
Jury Cost	\$ 9,693.00	\$ 5,956.44		\$ 1,357.38	\$ -	\$ 4,599.06	47.45%
Juvenile Dentention	\$ 96,546.00	\$ 88,501.00		\$ 8,045.00	\$ -	\$ 80,456.00	83.33%
Geneology Society	\$ 8,000.00	\$ 4,000.00		\$ -	\$ -	\$ 4,000.00	50.00%
Emergency 911	\$ 63,479.00	\$ 52,494.91		\$ -	\$ 2,132.45	\$ 50,362.46	79.34%
Jail JOP Reserve	\$ 616,443.00	\$ 616,443.00		\$ -	\$ -	\$ 616,443.00	100.00%
Gis Info	\$ 29,078.00	\$ 29,078.00		\$ 3,193.21	\$ -	\$ 25,884.79	89.02%
USD 493	\$ 50,000.00	\$ -		\$ -	\$ -	\$ -	0.00%
ROZ	\$ 6,000.00	\$ 6,000.00		\$ -	\$ -	\$ 6,000.00	100.00%
Mental Health Truancy	\$ 2,500.00	\$ 2,500.00		\$ -	\$ -	\$ 2,500.00	0.00%
Economic Development	\$ 198,855.00	\$ 181,939.13		\$ 1,318.96	\$ 2,680.00	\$ 177,940.17	89.48%
Grand Jury	\$ 50,000.00	\$ 50,000.00		\$ -	\$ -	\$ 50,000.00	100.00%
Capital Lease	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Capital Lease File Server	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Employee Compensation	\$ 100,000.00	\$ 91,591.05		\$ 2,088.65	\$ -	\$ 89,502.40	89.50%
<b>Total County General</b>	<b>\$ 5,054,094.00</b>	<b>\$ 4,156,621.08</b>		<b>\$ 55,593.28</b>	<b>\$ 97,673.56</b>	<b>\$ 4,003,354.24</b>	<b>79.21%</b>

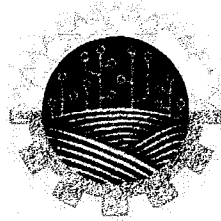
	<u>Beginning Budget</u>	<u>BUDGET AVAIL.</u>		<u>MAR A/P</u>	<u>MAR P/R</u>	<u>AFTER MAR ISSUE</u>	<u>%</u>
Equipment Reserve	\$ -	\$ -		\$ -			0.00%
County No-Fund Warrant	\$ -	\$ -		\$ -		\$ -	0.00%
Technology Fund	\$ -	\$ -		\$ 392.07	\$ -	\$ -	0.00%
Rd & Bridg	\$ 3,500,000.00	\$ 2,977,197.98		\$ 25,369.26	\$ 51,774.68	\$ 2,900,054.04	82.86%
Ex Counc	\$ 204,302.00	\$ 102,151.00		\$ -	\$ -	\$ 102,151.00	50.00%
Noxious Weed	\$ 66,333.00	\$ 59,526.31		\$ 411.73	\$ 1,154.80	\$ 57,959.78	87.38%
Health &Wic	\$ 657,733.00	\$ 614,974.84		\$ 2,690.61	\$ 16,425.50	\$ 595,858.73	90.59%
Fair	\$ 12,000.00	\$ 12,000.00		\$ -	\$ -	\$ 12,000.00	100.00%
Direct Elect	\$ 163,950.00	\$ 152,831.09		\$ -	\$ 1,744.00	\$ 151,087.09	92.15%
Comm College	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Soil Conservation	\$ 25,000.00	\$ 12,500.00		\$ -	\$ -	\$ 12,500.00	50.00%
Special Bridge	\$ -	\$ -		\$ 812.16	\$ 886.91	\$ -	0.00%
Mental Health	\$ 111,457.00	\$ 55,728.50		\$ -	\$ -	\$ 55,728.50	50.00%
Mental Retard.	\$ 111,457.00	\$ 55,728.50		\$ -	\$ -	\$ 55,728.50	50.00%
Ambulance	\$ 607,584.00	\$ 455,688.03		\$ -	\$ -	\$ 455,688.03	75.00%
Cherokee County 911	\$ 444,227.00	\$ -		\$ 5,038.66	\$ -	\$ -	0.00%
Appraiser	\$ 327,403.00	\$ 234,842.79		\$ 10.50	\$ 9,604.01	\$ 225,228.28	68.79%
County Bldg.	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Employee Bene	\$ 3,242,409.00	\$ 2,437,457.33		\$ -	\$ -	\$ 2,437,457.33	75.17%
Elderly	\$ 20,000.00	\$ 17,549.25		\$ 199.58	\$ -	\$ 17,349.67	86.75%
08LEPC Plan/Train Grant	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Landfill	\$ 20,384.00	\$ 18,384.00		\$ -	\$ -	\$ 18,384.00	0.00%
Sewer Dist #1	\$ 155,617.00	\$ 114,748.29		\$ 9,467.26	\$ 1,179.16	\$ 104,101.87	66.90%
Concealed	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Spider	\$ -	\$ -		\$ 1,250.00	\$ -	\$ -	0.00%
No Fund Warrants	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Prosecuting Attoreney Training	\$ 5,146.00	\$ 5,146.00		\$ -	\$ -	\$ -	0.00%
Co Attorney Spec Law Enforc	\$ 629.00	\$ 629.00		\$ -	\$ -	\$ -	0.00%
NSP	\$ -	\$ -		\$ -	\$ -	\$ -	
Special Park	\$ 2,279.00	\$ 2,279.00		\$ -	\$ -	\$ -	
Special Alcohol	\$ 11,180.00	\$ 11,180.00		\$ -	\$ -	\$ -	0.00%
Tourism	\$ 7,972.00	\$ 7,972.00		\$ -	\$ -	\$ -	0.00%
Spec Law	\$ 37,886.00	\$ 37,886.00		\$ -	\$ -	\$ -	0.00%
Drug Tax Stamp Fund	\$ -	\$ -				\$ -	0.00%
<b>Total</b>		\$ -		\$ 101,235.11	\$ 180,442.62		

<b>FUND BALANCES 03/24/2016</b>					
<b>FUND</b>	<b>FUND #</b>	<b>Balance 2016</b>	<b>March A/P</b>	<b>March P/R</b>	<b>BALANCE</b>
<u>County No-Fund Warrants</u>	<u>99</u>	\$ -	\$ -	\$ -	\$ -
<u>CO GEN</u>	<u>100</u>	\$ 175,052.87	\$ 55,593.28	\$ 97,673.56	\$ 21,786.03
<u>County Equipment Reserve</u>	<u>102</u>	\$ 469,223.11	\$ -	\$ -	\$ 469,223.11
<u>TECHNOLOGY FUND</u>	<u>103</u>	\$ 31,493.52	\$ 392.07	\$ -	\$ 31,101.45
<u>STATE LINE ROAD PROJECT</u>	<u>105</u>	\$ 260.97	\$ -	\$ -	\$ 260.97
<u>Jail Salestax</u>	<u>107</u>	\$ 455,181.11	\$ -	\$ -	\$ 455,181.11
<u>Law Enforcement Center</u>	<u>108</u>	\$ -	\$ -	\$ -	\$ -
<u>RD BRIDGE</u>	<u>110</u>	\$ 2,033,754.18	\$ 25,369.26	\$ 51,774.68	\$ 1,956,610.24
<u>EX COUNCIL</u>	<u>120</u>	\$ 38,821.46	\$ -	\$ -	\$ 38,821.46
<u>NOXIOUS WEED</u>	<u>130</u>	\$ 44,303.77	\$ 411.73	\$ 1,154.80	\$ 42,737.24
<u>SEVERE WEATHER EQUIPMENT</u>	<u>135</u>	\$ 22.00	\$ -	\$ -	\$ 22.00
<u>HEALTH</u>	<u>140</u>	\$ 1,263,130.40	\$ 2,690.61	\$ 16,425.50	\$ 1,244,014.29
<u>Clean Up Illegal Dump</u>	<u>142</u>	\$ -	\$ -	\$ -	\$ -
<u>TRI CO WIC</u>	<u>145</u>	\$ 118.32	\$ -	\$ -	\$ 118.32
<u>FAIR</u>	<u>150</u>	\$ 6,968.78	\$ -	\$ -	\$ 6,968.78
<u>ELECTION</u>	<u>160</u>	\$ 103,348.27	\$ -	\$ 1,744.00	\$ 101,604.27
<u>COMM COLLEGE</u>	<u>170</u>	\$ 2,028.62	\$ -	\$ -	\$ 2,028.62
<u>SOIL CONSERV</u>	<u>180</u>	\$ 4,768.83	\$ -	\$ -	\$ 4,768.83
<u>SPECIAL BRIDGE</u>	<u>190</u>	\$ 483,151.37	\$ 812.16	\$ 886.91	\$ 481,452.30
<u>MENTAL HEALTH</u>	<u>200</u>	\$ 21,391.71	\$ -	\$ -	\$ 21,391.71
<u>MENTAL RETARD</u>	<u>210</u>	\$ 21,424.02	\$ -	\$ -	\$ 21,424.02
<u>FAM LIFE CENTER BOND &amp; INT</u>	<u>216</u>	\$ -	\$ -	\$ -	\$ -
<u>AMBULANCE</u>	<u>220</u>	\$ 265,736.73	\$ -	\$ -	\$ 265,736.73
<u>CHEROKEE COUNTY 911</u>	<u>224</u>	\$ 318,143.74	\$ 5,038.66	\$ -	\$ 313,105.08
<u>FEMA PUBLIC ASSISTANCE GRANT</u>	<u>227</u>	\$ -	\$ -	\$ -	\$ -
<u>APPRAISAL</u>	<u>230</u>	\$ 99,256.60	\$ 10.50	\$ 9,604.01	\$ 89,642.09
<u>COUNTY BLDG</u>	<u>250</u>	\$ 1,005.64	\$ -	\$ -	\$ 1,005.64
<u>EMPL. BENE</u>	<u>260</u>	\$ 683,633.48	\$ -	\$ -	\$ 683,633.48
<u>PAYROLL W/HOLD</u>	<u>265</u>	\$ -	\$ -	\$ -	\$ -
<u>SPECIAL (TORT) LIABILITY</u>	<u>290</u>	\$ 17,047.06	\$ -	\$ -	\$ 17,047.06
<u>ELDERLY</u>	<u>300</u>	\$ 18,260.15	\$ 199.58	\$ -	\$ 18,060.57
<u>DESIGNATED DV &amp; SA PROSEC</u>	<u>301</u>	\$ -	\$ -	\$ -	\$ -
<u>CDBG-Grant Family Life</u>	<u>302</u>	\$ -	\$ -	\$ -	\$ -
<u>08LEPC PLAN/TRAIN GRANT</u>	<u>303</u>	\$ -	\$ -	\$ -	\$ -
<u>SPIDER PROGRAM</u>	<u>304</u>	\$ 10,066.80	\$ 1,250.00	\$ -	\$ 8,816.80
<u>E/P GRANT</u>	<u>306</u>	\$ 201.43	\$ -	\$ -	\$ 201.43
<u>COPS GRANT</u>	<u>307</u>	\$ 31,045.65	\$ -	\$ -	\$ 31,045.65



<u>FUND</u>	<u>FUND #</u>	<u>Balance 2016</u>	<u>March A/P</u>	<u>March P/R</u>	<u>BALANCE</u>
<u>JUVENILE BLOCK GRANT</u>	<u>309</u>	\$ -			\$ -
<u>LANDFILL</u>	<u>310</u>	\$ 92.00	\$ -	\$ -	\$ 92.00
<u>REMODEL GRANT</u>	<u>313</u>	\$ -			\$ -
<u>INVESTIGATOR GRANT</u>	<u>314</u>	\$ -			\$ -
<u>GALENA MINE CLOSURE</u>	<u>317</u>	\$ -			\$ -
<u>EMERG SHELTR GRANT</u>	<u>338</u>	\$ 500.00			\$ 500.00
<u>SEWER DIST #1 BOND &amp; INT</u>	<u>320</u>	\$ 5,542.84			\$ 5,542.84
<u>SEWER DIST #1 OPER &amp; MAINT</u>	<u>330</u>	\$ 26,685.28	\$ 9,467.26	\$ 1,179.16	\$ 16,038.86
<u>SHELTERED WORKSHOP BD &amp; IN</u>	<u>340</u>	\$ 17.00			\$ 17.00
<u>SPECIAL HIGHWAY IMPROVEMT</u>	<u>360</u>	\$ 1,264.20			\$ 1,264.20
<u>SPECIAL ROAD MACHINERY</u>	<u>370</u>	\$ 100.00			\$ 100.00
<u>COUNTY BOND &amp; INTEREST</u>	<u>390</u>	\$ 1,340.54			\$ 1,340.54
<u>PROS ATTORN TRAIN</u>	<u>410</u>	\$ 3,447.95			\$ 3,447.95
<u>ELECTRONIC MONITORING</u>	<u>412</u>	\$ 910.00			\$ 910.00
<u>ATTORNEY APPLICATION FEE</u>	<u>413</u>	\$ 17,841.91			\$ 17,841.91
<u>DIVERSION SUPERVISION FEE</u>	<u>414</u>	\$ 5.00			\$ 5.00
<u>ADMINISTRATION FEE BAD CKS</u>	<u>415</u>	\$ 88.81			\$ 88.81
<u>SPECIAL PARKS &amp; RECREATION</u>	<u>430</u>	\$ (2,236.40)	\$ -		\$ (2,236.40)
<u>SPEC ALCOHOL</u>	<u>440</u>	\$ 2,258.55	\$ -		\$ 2,258.55
<u>TOURISM</u>	<u>450</u>	\$ (28.00)	\$ -		\$ (28.00)
<u>INFORMATION NETWORK OF KS</u>	<u>465</u>	\$ 26,627.20			\$ 26,627.20
<u>BANKRUPTCY FUND</u>	<u>470</u>	\$ 1,865.21	\$ -		\$ 1,865.21
<u>CONCEALED WEAPON APPS</u>	<u>489</u>	\$ 16,301.60	\$ -		\$ 16,301.60
<u>SPECIAL LAW ENFORC TRUST</u>	<u>490</u>	\$ 29,673.86	\$ -		\$ 29,673.86
<u>DRUG TAX STAMP FUND</u>	<u>491</u>	\$ 2,188.25			\$ 2,188.25
<u>CO ATTY SPEC LAW ENFORC</u>	<u>492</u>	\$ 628.56			\$ 628.56
<u>Drug Forfeiture Fund</u>	<u>493</u>	\$ 1,080.06			\$ 1,080.06
<u>Justice Assistance Grant</u>	<u>494</u>	\$ -			\$ -
<u>DRUG FREE GRANT 91-03</u>	<u>495</u>	\$ -			\$ -
<u>RURAL WATER #8 GRANT</u>	<u>505</u>	\$ 246.00			\$ 246.00
<u>FLOOD PURCHASE AGREEMENT</u>	<u>513</u>	\$ -			\$ -
<u>FLOOD BUYOUT PROG 1997</u>	<u>517</u>	\$ -			\$ -
<u>SIREN</u>					\$ -
<u>NSP</u>	<u>353</u>	\$ 183.03			\$ 183.03
					\$ -
			\$ 101,235.11	\$ 180,442.62	

Current Job Openings in Cherokee County - Please Share with Job Seekers



# Cherokee County, Kansas

Economic Development

*"the corner of opportunity"*

March 28, 2016 - Job Blast

## Current Job Openings:

**Automotive Sales Associate at Jay Hatfield Chevrolet Buick** - Sales person wanted. 5 day work week/40 hours, realistic earning potential, full benefit package. You offer professional appearance and attitude, self starter and desire to be part of a winning team. Come grow with a great company! Apply online at [www.jayhatfield.net](http://www.jayhatfield.net)

**Bindery Workers at Folder Express** - Three shifts (6 am to 2:30 pm, 2 pm to 10:30 pm, & 10 pm to 6:30 am). Entry level wage is \$10/hr, but pay is based on experience. Applicants must be willing to work overtime. This is a chance to start at the ground level with a company and grow with the company! Folder Express is currently taking applications at 537 N. East Ave., Columbus, KS (Calibrated Location). Resumes may be sent to [shelli\\_randall@ennis.com](mailto:shelli_randall@ennis.com) or apply online at [www.ennis.com/apply](http://www.ennis.com/apply).

**Certified Nursing Assistants at Galena Nursing Center** - Due to an increase in census Galena Nursing Center is welcoming new team members! We currently have openings for Certified Nursing Assistants. Please contact Jackie Noel @ 620-783-1383 and ask about our SIGN ON BONUS!!

**Certified Nursing Assistants at Medicalodges** - Medicalodges Columbus is currently in need of 3 CNA's for 6pm - 6 am evening/night shift. Wages are competitive to surrounding nursing facilities with shift differential. We offer insurance and full package benefits. Medicalodges Columbus also offers educational advancement opportunities for our dedicated employees. For information on how to apply, visit

**Certified Nursing Assistants at Quaker Hill** - Now hiring for all shifts. CNAs provide residents with direct care to assure quality of life in a home like environment while offering additional support to family and visitors. Maintains professional behavior while functioning as an interdisciplinary team member meeting state and federal guidelines. Visit [www.americareusa.net](http://www.americareusa.net) for more information and to apply.

**Coaches at CLASS** - CLASS, serving persons with developmental disabilities, has immediate openings for PT & FT direct support Coaches in Columbus. We are seeking energetic, positive, mature individuals to share their skills in helping others become more independent and assist in daily life activities. Seeking applicants able to work afternoons, evenings, weekends and overnight hours. Must have a high school diploma or GED and a good driving record. Starting pay is \$8.25 hourly with paid training. Call (620) 429-1212 for an application. Apply online at [www.classltd.org](http://www.classltd.org) or pick one up at 1200 Merle Evans Drive, Columbus. Submit application to Human Resources; CLASS, 1200 Merle Evans Drive, Columbus, KS 66725. CLASS is an Equal Opportunity Employer.

**Construction Positions at Crossland Construction** - If you are looking for a career in construction you've come to the right place! Crossland Construction is a leader in the industry and we are growing - right here in the Midwest - with opportunities for hard working, dedicated men and women to join our team. Crossland works year round and offers top pay, great benefits including health and dental insurance, a 401K retirement plan, paid time off, paid education to allow you to move up, and much more! You would join a team of people with a passion for construction who love to build and who know that their hard work will pay off. Whether you have several years of experience under your belt or you are new to the industry you can have a career at Crossland. Apply online at: [www.crosslandconstruction.com](http://www.crosslandconstruction.com) EOE M/F/D/V

**Customer Service Rep at Folder Express** - Three shifts (6 am to 2:30 pm, 2 pm to 10:30 pm, & 10 pm to 6:30 am). Entry level wage is \$10/hr, but pay is based on experience. Applicants must be willing to work overtime. This is a chance to start at the ground level with a company and grow with the company! Folder Express is currently taking applications at 537 N. East Ave., Columbus, KS (Calibrated Location). Resumes may be sent to [shelli\\_randall@ennis.com](mailto:shelli_randall@ennis.com) or apply online at [www.ennis.com/apply](http://www.ennis.com/apply).

**Die Cutter Operators at Folder Express** - Three shifts (6 am to 2:30 pm, 2 pm to 10:30 pm, & 10 pm to 6:30 am). Entry level wage is \$10/hr, but pay is based on experience. Applicants must be willing to work overtime. This is a chance to start at the ground level with a company and grow with the company! Folder Express is currently taking applications at 537 N. East Ave., Columbus, KS (Calibrated Location). Resumes may be sent to [shelli\\_randall@ennis.com](mailto:shelli_randall@ennis.com) or apply online at [www.ennis.com/apply](http://www.ennis.com/apply).

**Dietary Aide at Quaker Hill** - Visit [www.americareusa.net](http://www.americareusa.net) for more information and to apply.

**Housekeeper at Quaker Hill** - Full or part time. Responsible for following cleaning procedures and schedule to assure facility is clean, neat and orderly while following policies and procedures and OSHA requirements. Visit [www.americareusa.net](http://www.americareusa.net) for more information and to apply.

**Laboratory Support Technician II at Mercy Hospital Columbus** - The part-time Laboratory Support Technician (LST II) is part of the provider care team acting in a support capacity for reports, data and scheduling functions of the laboratory. This position is responsible for accurate, timely and effective provision of laboratory support mechanisms. The LST II will be required to exhibit excellent customer service skills in line with the Mercy Signature Service Standards with all customer interactions. The LST II is responsible for the skillful acquisition of all required types of specimens. As required for laboratory testing utilizing safe, accurate, effective, professional methodologies while observing HIPAA confidentiality requirements and lab policies. Performs duties and responsibilities in a manner consistent with our mission, values, and Mercy Service Standards. This position is part-time: Monday & Thursday 5:30am-10:30am / Tues, Wed, & Fri 7am-11am.. Please visit [www.mercy.net](http://www.mercy.net) for more information and to apply. Call Jodie Grant at 620-429-2545 with questions.

**Legal Assistant at Cherokee County Attorney's Office** - The Cherokee County Attorney's Office has an immediate opening for an experienced, full-time paralegal/ legal assistant. The Cherokee County Attorney's Office is responsible for prosecuting adult and juvenile criminal cases that occur in Cherokee County, as well as child in need of care actions, involuntary commitments, and traffic offenses. This position works directly for the County and Deputy County Attorney. Key responsibilities include gathering, organizing, and maintaining records and reports for files, drafting pleadings, letters and other documents, calendaring, communicating with law enforcement, court personnel, attorneys, and the public. At least 1 year legal experience preferred. Excellent communication and computer skills are required. Wage for this position is between \$11 and \$14 per hour determined on experience and ability. Work schedule is Monday through Friday, 8 a.m. to 5 p.m. Benefits offered include health, dental and vision insurance, KPERS, and vacation. Equal Opportunity Employer. Nothing in this job posting or description should be construed as an offer or guarantee of employment. Send resume and cover letter by mail to: Cherokee County Attorney's Office, P.O. Box 78, Columbus, KS 66725; or by e-mail to: [ckcountyattorney@gmail.com](mailto:ckcountyattorney@gmail.com).

**Lifeguards at City of Baxter Springs** - The City of Baxter Springs is accepting applications for Lifeguards for the 2016 season. Apply at City Hall, 1445 Military, P.O. Box 577, Baxter Springs, KS. Drug testing will be required.

**Lifeguards at City of Columbus** - The City of Columbus is accepting applications for

Lifeguards. Applicants must be at least 16 years of age. Current CPR, Lifeguard, and First Aid certification is preferred, but training is provided upon employment. Applicants must be able to complete required tests and training to obtain certifications associated with employment. Lifeguards must be able to work evenings, weekends, and some holidays. Interested parties may pick up an application at Columbus City Hall, 300 E. Maple, Monday-Friday, 8am-4:30pm or at [www.columbuscityhall.com](http://www.columbuscityhall.com). Positions are open until filled. EOE.

**Maintenance Manager at CLASS** - CLASS, serving persons with developmental disabilities, has an immediate opening for a Maintenance Manager. This position is responsible for the maintenance and repair of equipment, buildings/facilities and grounds. Knowledge and experience in plumbing and electrical systems is required. Able to operate general wood and metal working tools. Construction knowledge is desired. Certification/licensing for plumbing and/or electrical systems is beneficial. Ability to work as a team member as well as independently. A good driving record is required. CLASS provides competitive wages and a benefit package. Resumes accepted but a formal application is required. Call (620) 429-1212 for an application. Apply online [www.classltd.org](http://www.classltd.org) at or pick one up at our Columbus office at 1200 Merle Evans Dr. Submit application to Human Resources; CLASS, 1200 Merle Evans Drive, Columbus, KS 66725. CLASS is an Equal Opportunity Employer.

**Mammography Technologist at Mercy Hospital Columbus** - This full time position is responsible for maintaining and driving the Mobile Mammography Van and keeping basic registration paperwork. Must possess a CDL. This position performs mammography examinations according to MQSA established criteria. Performs bone densitometry examinations according to ISCD established criteria. Operates X-ray equipment and performs various mammography related procedures. Develops and evaluates the film for technical quality such as density contrast, definition, and distortion. Explains procedures and educates women about the role of regular mammography in preventive breast health. Responsibilities also include preparing and maintaining records and files, and cleaning and adjusting equipment as needed. This position is under the supervision of the Director of Healthcare Services. Performs duties and responsibilities in a manner consistent with our mission, values, and Mercy Service Standards. Please visit [www.mercy.net](http://www.mercy.net) for more information and to apply. Call Jodie Grant at 620-429-2545 with questions.

**Manager at Teen Center** - Part-time Manager for Teen Center opening soon in Columbus. Approximately 20 hours per week. Must be over 21 and able to pass a background/drug check. Please call Roger Beason at 620-429-0426 for more information.

**Medical Technologist I at Mercy Hospital Columbus** - This position maintains required records and statistics of all tests, procedures, etc., and maintains records regarding samples and specimens collected. Must ensure that tests and testing

systems perform to acceptable levels and that all machine maintenance is performed and documented as needed or required. Ensure that computer back-ups are done. Inform the Supervisor of any supplies that need to be ordered. This position will include ON CALL. NEW restructure of call pay - GUARANTEED HOURS. Reports to the Laboratory Manager. This position will perform other duties as needed. Performs duties and responsibilities in a manner consistent with our mission, values, and Mercy Service Standards. Please visit [www.mercy.net](http://www.mercy.net) for more information and to apply. Call Jodie Grant at 620-429-2545 with questions.

**Patrol Officer at City of Columbus** - City of Columbus is accepting applications for a Patrol Officer I/II. This is a full time position with benefits. Law Enforcement training preferred. Candidates must be at least 21 years of age, have a high school diploma or GED and valid driver's license. Starting salary range for Patrol Officer I is \$12.31-\$12.79/hr, Patrol Officer II is \$13.03-\$13.54/hr. Interested candidates may pick up an application and job description at Columbus City Hall, 300 E. Maple, Columbus, Kansas, Monday through Friday between 8:00 a.m. and 4:30 p.m or at [www.columbuscityhall.com](http://www.columbuscityhall.com). Position is open until filled. EOE.

**Pre-Press Workers at Folder Express** - Three shifts (6 am to 2:30 pm, 2 pm to 10:30 pm, & 10 pm to 6:30 am). Entry level wage is \$10/hr, but pay is based on experience. Applicants must be willing to work overtime. This is a chance to start at the ground level with a company and grow with the company! Folder Express is currently taking applications at 537 N. East Ave., Columbus, KS (Calibrated Location). Resumes may be sent to [shelli\\_randall@ennis.com](mailto:shelli_randall@ennis.com) or apply online at [www.ennis.com/apply](http://www.ennis.com/apply).

**Press Helpers at Folder Express** - Three shifts (6 am to 2:30 pm, 2 pm to 10:30 pm, & 10 pm to 6:30 am). Entry level wage is \$10/hr, but pay is based on experience. Applicants must be willing to work overtime. This is a chance to start at the ground level with a company and grow with the company! Folder Express is currently taking applications at 537 N. East Ave., Columbus, KS (Calibrated Location). Resumes may be sent to [shelli\\_randall@ennis.com](mailto:shelli_randall@ennis.com) or apply online at [www.ennis.com/apply](http://www.ennis.com/apply).

**Production Laborers at C.J. Foods, Inc. (formerly Day Six Pet Nutrition)** - Working 8 to 12 hour shifts, Monday through Friday. Some Saturday mornings. Competitive starting wages. Benefits offered. A minimum of a High school education or GED required. To apply: stop by the office at 100 N. Youngman Road, Baxter Springs, KS or visit our website at [www.cjfoodsinc.com](http://www.cjfoodsinc.com) to complete an application online.

**Psychosocial Rehab Staff at Spring River Mental Health & Wellness** - Spring River Mental Health & Wellness, Inc., is currently seeking individuals to work part-time with children and adolescents in our mental health afterschool program. Successful applicants must possess the ability to effectively communicate with youth, serve as a positive role model, and provide positive behavioral support for children in a therapeutic environment. Starting wage of \$9.00/hour. Applicant must be a minimum of 18 years of

age, minimum of a HS Diploma or equivalent. Background checks and drug screening required. Please send a resume and three professional references to [Lewing@srmhw.org](mailto:Lewing@srmhw.org) or mail to HR Director, Spring River Mental Health & Wellness, Inc., PO Box 550, Riverton, KS 66770

**Public Works at City of Galena** - The City of Galena is currently accepting applications for a full-time employee in Public Works. You may submit an application at the City Clerk's Office at 211 W. 7th, Galena, KS. The City of Galena is an Equal Opportunity Employer.

**Registered Nurses at Galena Nursing Center** - Due to an increase in census Galena Nursing Center is welcoming new team members! We currently have openings for Registered Nurses. Please contact Jackie Noel @ 620-783-1383 and ask about our SIGN ON BONUS!!

**Sales Associate at U.S. Cellular in Columbus** - This position is flexible part-time - evenings/ weekends but has the potential to be full time for the right candidate. Sales Associate is responsible for providing superior customer satisfaction in an effort to achieve store and budget objectives. Sales Associate is directly responsible for assisting new and existing customers and creating the ideal customer experience with each customer interaction. More information can be found here:  
<http://www.uscpremier.com/jobs.html>

**Sandwich Artists at Subway in Columbus & Galena** - At the world's largest submarine sandwich franchise, it's not just about making great sandwiches; it's about making every customer feel welcome, every time they visit. That's why we are looking for a friendly, motivated, responsible team player who enjoys working in an energized, fast paced environment for our open Sandwich Artist positions. We offer competitive wages, flexible schedules, and advancement opportunities. If you have these skills and would like to be a part of the team visit [www.mysubwaycareer.com](http://www.mysubwaycareer.com).

**School Based Mental Health Professional** - Spring River Mental Health & Wellness, Inc. is seeking a qualified mental health professional to join our team! This full-time position is primarily school-based working in collaboration with the Columbus Unified School District to provide outreach and engage families in services, provide assessment, diagnosis, and treatment with children and adolescents receiving outpatient mental health services. Qualifications: Master's degree in psychology, counseling, marriage & family therapy or social work with licensure through the BSRB in Kansas. Two (2) years of experience in a position of similar scope preferred. Successful completion of background checks and drug screening required. To apply: Please submit a resume and three (3) professional references to [Lewing@srmhw.org](mailto:Lewing@srmhw.org). Position open until filled. EOE. For further information about this position, please call 620-848-2345.

**Seasonal Help at City of Galena** - The City of Galena is currently accepting applications for part-time seasonal help. You may submit an application at the City Clerk's Office at 211 W. 7th, Galena, KS. The City of Galena is an Equal Opportunity Employer.

**Seasonal Laborers at City of Columbus** - The City of Columbus is accepting applications for seasonal laborers working in Public Works Department. Applicants must be at least 16 years of age. Starting salary is \$7.28/hr. Applications may be picked up at the City Hall, 300 E Maple, from 8:00am to 4:30pm, Monday - Friday or at [www.columbuscityhall.com](http://www.columbuscityhall.com). Positions are open until filled. EOE

**Seasonal Mowers at City of Baxter Springs** - The City of Baxter Springs is accepting applications for Seasonal Mowers for the 2016 season. Apply at City Hall, 1445 Military, P.O. Box 577, Baxter Springs, KS. Drug testing will be required.

**Secretary at Columbus First Christian Church** - Daily office duties include but not limited to computer/copier skills, answering phones, and newsletter/bulletin preparation. High school diploma or equivalent to work weekday mornings. Apply in person at 128 West Elm, Columbus, Ks.

**Service Advisor at Jay Hatfield Chevrolet Buick** - We are looking for a service advisor in our service department. Experience preferred but will train the right person. Full time, full benefits. Please call Josh at 620-429-2636 for more information.

**Service Writer/Technician at Jay Hatfield Mobility** - Jay Hatfield Mobility in Columbus, KS is the area's leading provider for durable medical equipment and we are looking for a service writer/technician. This person's primary job would be to handle the day to day operations of our service department, schedule shop work as well as service calls, open work orders, handle customer concerns both face to face and over the phone. Applicant would preferably have some mechanical back ground as you may need to perform some service work as needed. Full time position, full benefits. Contact Perry at 620-429-2636 for more information.

**Substitute Bus Drivers at USD 493 Columbus** - Those interested should contact David Carriger at 620-429-3661 or [dcarriger@usd493.com](mailto:dcarriger@usd493.com)

**Substitute Bus Drivers at USD 247 Southeast** - Driver of School Buses, vans, and cars to transport students to and from schools and school related activities. Applicants must possess or be able to acquire a CDL License with school bus 'S & P' endorsement. Successful applicants must also pass a national background check, initial and continuous drug screening, a TB test, a DOT physical, and have a clean driving record. Applicant must work a 6 month period successfully if the District provides training to acquire CDL license. Please apply online at [www.usd247.com](http://www.usd247.com)



**Substitute Custodian at USD 247 Southeast** - Must be able to lift 50lbs as well as shovel snow, climb and work on 12' ladders, & stand for extended period of times. Ability to run floor machines, such as a floor scrubber and floor buffer a plus. Must have a high school diploma and be able to read and follow directions. Please apply online at: [www.usd247.com](http://www.usd247.com)

**Substitute Custodians at USD 493 Columbus** - Those interested should contact David Carriger at 620-429-3661 or [dcarriger@usd493.com](mailto:dcarriger@usd493.com)

**Swimming Pool Manager at City of Galena** - The City of Galena is currently accepting applications for a Swimming Pool Manager. You may submit an application at the City Clerk's Office at 211 W. 7th, Galena, KS. The City of Galena is an Equal Opportunity Employer.

**Title Examiner at Great American Title** - Prepare lists of all legal instruments applying to a specific piece of land and the buildings on it. Examine documentation in order to verify factors such as properties' legal descriptions, ownership, or restrictions. Read search requests in order to ascertain types of title evidence required and to obtain descriptions of properties and names of involved parties. Copy or summarize recorded documents that affect property titles. Examine individual titles in order to determine if restrictions will affect titles and limit property use. Prepare reports describing any title encumbrances encountered and outline actions needed to clear titles. Verify accuracy and completeness of land-related documents accepted for registration; prepare rejection notices when documents are not acceptable. Excellent salary and benefits package available to qualified applicants. Interested parties should deliver their resume to: Great American Title Co., 110 S. Kansas, Columbus, KS 66725.

**Have a job opening to include in our April 11th edition?** If so, please provide details on the position you are trying to fill to [Janet Miller](mailto:Janet.Miller@cherokeecountyks.gov) by the close of business on Friday, April 8th.

Janet Miller, Director | Cherokee County Economic Development Corporation |  
620-762-0717 | [ecodev@cherokeecounty-ks.gov](mailto:ecodev@cherokeecounty-ks.gov) |  
[www.cherokeecountykansas.com](http://www.cherokeecountykansas.com)

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