MINUTES FOR NOVEMBER 2, 2015

BOARD OF CHEROKEE COUNTY COMMISSIONERS

CHEROKEE COUNTY, KANSAS

CONVENE

Commissioner Napier called the regular session of the Cherokee County Board of Commissioners (The Board), to order and led all in attendance in the Pledge of Allegiance at 9:00 AM on Monday, November 2, 2015 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. Commissioners Charles Napier, Pat Collins, and Robert Myers were present. County Clerk Rodney Edmondson were absent, Susan Jones appeared for the purpose of taking the minutes of the meeting.

Members of the press present: Larry Hiatt, Jordan Zabel, and Machelle Smith

A motion was made by Commissioner Collins to approve the Minutes of the BOCC Meeting for October 26, 2015. The motion was seconded by Commissioner Myers. The motion carried 3-0.

Leonard Vanatta - County Road Supervisor Gene Langerot - County Lot Supervisor

They appeared before the Board on routine county road business.

A motion was made by Commissioner Myers to amend the agenda for Paul Rogers to 9:26 AM. The motion was seconded by Commissioner Collins. The motion carried 3-0.

Paul Rogers - Senior Meal Services

He appeared before the Board concerning unpaid expenses for Senior Meal Services in Columbus. He stated that his program is broke and SEK is not keeping up with their bills. He presented a letter for the Board's consideration, addressed to the Executive Director of SEK Area Agency on Aging. The Board signed the letter. Mr. Coleman will look into the matter.

A motion was made by Commissioner Myers to recess until 9:55 AM. The motion was seconded by Commissioner Collins. The motion carried 3-0.

The meeting reconvened at 9:55 AM.

Michael Cosgrove - Mercy Life Line

Michael Cosgrove with Mercy Life Line appeared as a follow up from last month's meeting to offer a membership in the Mercy Air Ambulance Program. Enrollment in the program would protect individuals against a portion of the bill not covered by insurance for air ambulance services if needed. He is offering incentives to Cherokee County as the employer to enroll employees, with 10 memberships needed for the initial enrollment at a cost of \$49 per year per household.

Department Heads - Monthly Reports

They met with the Board for their routine monthly meeting for the purpose of updating the Board on happenings within each department, with the following department heads present: Barbara Bilke, Register of Deeds; Betha Elliott, Health Department; Cecil Brown, Noxious Weeds; David Groves, Sheriff; Deana Randall, Human Resources; Jason Allison, Emergency Preparedness; Juanita Hodgson, Treasurer; Mark Hixon, Appraiser; Nathan Coleman, Attorney; Ralph Houser, Maintenance; Wayne Elliott, 911 Addressing & Mapping; Leonard Vanatta, Road & Bridge.

Deana Randall presented the 2016 Pay Schedule for the Board to consider. In response to the issue of paying 10 days to two weeks ahead of time, the board wants to look into the possibility of going to a bi-weekly pay schedule beginning in 2016. The Board will make a final decision on December 7th.

Janet Miller - Economic Development Director

She appeared before the Board with an updated and to present a report of expenses for the month of October.

A motion was made by Commissioner Napier for a 10 minute recess until 11:30 AM. The motion was seconded by Commissioner Collins. The motion carried 3-0.

The meeting reconvened at 11:30 AM.

Nathan Coleman - County Counselor

He appeared before the Board regarding legal matters concerning Cherokee County. He reported that all of the attorney contracts have been signed and returned to him.

A motion was made by Commissioner Collins to enter an Executive Session with the Board and Mr. Coleman for the purpose of Attorney/Client Privilege for a period of 15 minutes. The motion was seconded by Commissioner Myers. The motion carried 3-0 at 11:32 AM.

The meeting reconvened at 11:52 AM.

No action was taken during the Executive Session.

Mr. Coleman stated that December 11, 2015 is the date set by the Judge for final decision of the briefing schedule. Responses are due December 21st and the Judge will rule when his schedule allows.

A motion was made by Commissioner Collins to enter an Executive Session for the purpose of Non/Elected Personnel with the Board for a period of 10 minutes. The motion was seconded by Commissioner Myers. The motion carried 3-0 at 12:01 PM.

The meeting reconvened at 12:13 PM.

No action was taken during the Executive Session.

A motion was made by Commissioner Myers to purchase a Veteran's Day ad in the Columbus News Report. The motion was seconded by Commissioner Collins. The motion carried 3-0.

Commissioner Collins made a motion to adjourn until the next meeting set for Monday, November 9, 2015 at 9:00 AM. The motion was seconded by Commissioner Myers. The motion carried 3-0.

ATTEST: Resolved and ordered this 9th day of November, 2015

Cherokee County Clerk

Commissioner

Commissioner

Commissioner

Cherokee County Commissioners Cherokee County Courthouse Columbus, KS 66725

Ms Cindy Lane Executive Director, SEK-AAA P.O. Box "J" Chanute, KS 66720 **November 2, 2015**

RE: Regarding Non-payment by SEK-AAA of \$900 for meal distribution services supplied by First Christian Church of Columbus, Kansas

The First Christian Church of Columbus has reported that they have not been paid for their "Meals-on-Wheels" distribution services in Columbus for the months of July, August, and September 2015. We believe that Cherokee County distribution centers in Scammon and Baxter Springs have received timely payment for similar services.

The SEK-AAA Executive Director's request of June 8, 2015 for \$7,000 in local (Cherokee County) funds made no mention of reductions or termination of the meal service in Columbus.

Please advise us of your intentions regarding your obligation to First Christian Church and the future of the senior meals program in Cherokee County.

Sincerely,

Cherokee County Board of Commissioners

Charles Napier, Chairman
Pat Collins, Commissioner
Robert Meyers, Commissioner

Cherokee County Economic Development Corporation

2015	Budgeted	Actual	Percent]
<u>ltem</u>	Amount	Amount	Spent	January	February	<u>March</u>	April	May	June	July	August	September	October
Operating Expenses	\$186,775	\$103,728.82	55.54%	\$10,064.29	\$8,126.85	\$9,750.14	\$8,572.99	\$14,354.29	\$9,152.42	\$13,866.94	\$9,710.68	\$11,728.50	\$8,401.72
Director Salary & Benefits	\$82,845	\$69,036.30	83.33%	\$6,903.63	\$6,903.63	\$6,903.63	\$6,903.63	\$6,903.63	\$6,903.63	\$6,903.63	\$6,903.63	\$6,903.63	\$6,903.63
Base Salary	\$67,000	\$55,833.30	83.33%	\$5,583.33	\$5,583.33	\$5,583.33	\$5,583.33	\$5,583.33	\$5,583.33	\$5,583.33	\$5,583.33	\$5,583.33	\$5,583.33
FICA	\$4,155	\$3,461.70	83.31%	\$346.17	\$346.17	\$346.17	\$346.17	\$346.17	\$346.17	\$346.17	\$346.17	\$346.17	\$346.17
Medicare	\$972	\$809.60	83.34%	\$80.96	\$80.96	\$80.96	\$80.96	\$80.96	\$80.96	\$80.96	\$80.96	\$80.96	\$80.96
KPERS	\$4,020	\$3,350.00	83.33%	\$335.00	\$335.00	\$335.00	\$335.00	\$335.00	\$335.00	\$335.00	\$335.00	\$335.00	\$335.00
Health Insurance	\$6,698	\$5,581.70	83,33%	\$558.17	\$558.17	\$558.17	\$558.17	\$558.17	\$558.17	\$558.17	\$558.17	\$558.17	\$558.17
ED Office	\$12,884	\$9,830.56	76,30%	\$1,380.16	\$753.31	\$1,039.71	\$906.81	\$1,038.36	\$878.93	\$786.04	\$1,044.44	\$923.74	\$1,079.06
Rent	\$7,380	\$6,000.00	81.30%	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
Internet		\$604.92	86.29%	\$124.98	\$0.00	\$59.99	\$59.99	\$59.99	\$59.99	\$59.99	\$59.99	\$60.00	\$60.00
Cell Phone		\$1,090.07	80.57%	\$226.07	\$0.00	\$105.46	\$0.00	\$219.17	\$106.97	\$0.00	\$214.08	\$107.04	\$111.28
	\$2,250	\$1,422.97	63.24%	\$305.73	\$69.28	\$164.26	\$210.11	\$159.20	\$62.97	\$98.38	\$104.54	- \$107.70	\$140.80
Office Supplies	\$1,200	\$712.60	59.38%	\$123.38	\$84.03	\$110.00	\$36.71	\$0.00	\$49.00	\$27.67	\$65.83	\$49.00	\$166.98
Corporation Maintenance	\$8,250	\$2,532.00	30.69%	\$0.00	\$0.00	\$1,091.00	\$151.00	\$0.00	\$40.00	\$0.00	\$0.00	\$1,250.00	\$0.00
Insurance Coverage		\$1,242.00	165.60%	\$0.00	\$0.00	\$1,091.00	\$151.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IRS Filing (Form 990)		\$1,290.00	51.60%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,00	\$0.00	\$0.00	\$1,250.00	\$0.00
Audit	\$5,000	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Memberships	\$1,000	\$775.00	77.50%	\$325.00	\$0.00	\$250.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
KEDA	\$125	\$200.00	160.00%	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00
	\$345	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Columbus Chamber		\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Baxter Springs Chamber		\$125.00	100.00%	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Galena Chamber		\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other		\$450.00	346.15%	\$0.00	\$0.00	\$250.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Marketing	\$17,000	\$3,876.74	22.80%	\$1,167.68	\$0.00	\$89.75	\$0.00	\$0.00	\$461.26	\$66.55	\$18.00	\$2,021.00	\$52.50
Website		\$1,940.00	97.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,940.00	\$0.00
Other	\$15,000	\$1,936.74	12.91%	\$1,167.68	\$0.00	\$89.75	\$0.00	\$0.00	\$461.26	\$66.55	\$18.00	\$81.00	\$52.50
Travel	\$11,720	\$6,218.97	53.06%	\$287.82	\$469.91	\$376.05	\$511.55	\$912.30	\$309.35	\$610.72	\$1,744.61	\$630.13	\$366.53
Training Related Travel		\$2,527.05	50.54%	\$66.62	\$224.38	\$0.00	\$102.72	\$450.00	\$0.00	\$188.67	\$1,154.66	\$265.00	\$75.00
Mileage Reimbursement	\$6,720	\$3,691.92	54.94%	\$221.20	\$245.53	\$376.05	\$408.83	\$462.30	\$309.35	\$422.05	\$589.95	\$365.13	\$291.53
Special Projects	\$53,076	\$11,459.25	21.59%	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$459.25	\$5,500.00	\$0.00	\$0.00	\$0.00
Certified Work Ready		\$459.25	11.48%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$459.25	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$49,076	\$11,000.00	22.41%	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00
Other Funds	 												
E-Community Promotion	\$5,268	\$225.00	4.27%	\$0.00	\$50.00	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Youth Entrepreneur Fair	\$3,350	\$3,325.00	99.25%	\$0.00	\$3,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Cherokee County Economic Development Corporation Monthly Expenses October 2015

VENDOR	AMOUNT	DESCRIPTION
ED Office	\$1,079.06	
Empire District	\$43.18	Electricity
Columbus Telephone Company	\$60.00	Internet
City of Columbus	\$63.06	Water/Garbage/Sewer
Janet Miller	\$4.20	Reimbursement for Conference Calls
Janet Miller	\$49.00	Reimbursement for Stamps
Janet Miller	\$32.04	Reimbursement for Cleaning Supplies
Billable Hours, LLC	\$600.00	Rent - November 15 to December 15
Ettingers Office Supply Co.	\$85.94	Envelopes & Ink Cartridge
U.S. Cellular	\$107.08	Cell Phone
Empire District	\$34.56	Electricity
Corporation Maintenance	\$0.00	
Memberships	\$0.00	
Marketing	\$52.50	
4-State Printing	\$35.00	Copies of Tax Credit Flyer
4-State Printing	\$17.50	Copies of Tax Credit Flyer
Travel	\$366.53	
Janet Miller	\$291.53	Mileage Reimbursement
Wichita State University	\$75.00	Pittsburg Regional Economic Outlook Conference
Special Projects	\$0.00	

TOTAL:

\$1,498.09

Cherokee County Board of County Commissioners

Public Attendance Log: November 2, ,2015

Printed Name Jim Thone	Phone Number 420-848-9852	Address 4234 SE SIST De, Galona 4 2271 NW Centu Stan Rd	Company or Organization
Mila Cosyrou	1(villy 620-674-309) 314.304, 9747	7 221 NW Centuskin Ra	Mercy Life Line
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