

**MINUTES FOR FEBRUARY 22, 2010****COLUMBUS, KANSAS, CHEROKEE COUNTY****OFFICE OF THE COUNTY CLERK****CRYSTAL L. GATEWOOD**

The Cherokee County Commission met February 22, 2010. The meeting was called to order by Commissioner Hilderbrand and those present were Commissioners Garner and Collins, and the Pledge of Allegiance was said by all. Commissioner Garner made a motion to accept the minutes for February 8, 2010 as presented by County Clerk Crystal Gatewood, his motion was seconded by Commissioner Collins and all voted in favor. Commissioner Collins made a motion to approve Payroll for February 2010 as presented by County Clerk Gatewood, his motion was seconded by Commissioner Garner and all voted in favor. Commissioner Collins made a motion to approve and pay Accounts Payable for February 2010 as presented by Clerk Gatewood, his motion was seconded by Commissioner Garner and all voted in favor. Commissioners Garner, Hilderbrand, Collins, and County Clerk Crystal Gatewood signed off, but County Counselor Kevin Cure was not in attendance therefore he did not sign off.

**VOUCHERS AND OTHER DOCUMENTS SIGNED AND APPROVED BY  
COMMISSIONERS GARNER, COLLINS, AND HILDERBRAND**

**Authorization for Steve J. Burton to operate an Authorized Emergency Vehicle in Cherokee County for the city of Columbus.**

**Voucher #9808 - Ettingers - \$959.97 - Appraiser Office**

**Voucher #9806 - Lockwood - \$756.70 - Appraiser Office**

**Voucher #5089 - \$799.99 - Pro Ct - Anti-Virus Protection - Health Department**

**Hired a new county lot employee to replace one who quit**

**Insurance Aggregate Settlement Amount for former employee**

**HGL - consent to access property for EPA Clean-up in Baxter Springs, Kansas**

**Voucher #7970 - \$999.95 - USA Blue Book - Piranha Sewer Hose - to be taken out of Sewer Fund**

**Contract KDOT - Project #11C-0005-01, ARRA-C000 (501)**

**Signed off on pay increases for 4 employees at the Sheriff Department**

## **OTHER BUSINESS**

State Representative Doug Gatewood attended the meeting and observed. He also gave an update on several issues of interest to the county. He also thanked the commission for their support for Highway 7 and invited them to attend the KDOT meeting being held in Columbus, Kansas on February 25, 2010 at the Community Building from 5 PM to 7 PM. The commissioners asked questions and Representative Gatewood answered their questions. The commissioners thanked Representative Gatewood for attending and answering their questions. Commissioner Collins thanked him for his service and accessibility to the public and to the county. Representative Gatewood also said he was filing for re-election for the seat he currently holds as Kansas State Representative for the First District.

Ashley Wilson, a representative for Liberty National, did not attend.

Brooks Jeffery MKT Representative Scott Poush gave a presentation to the commissioners on a possible website for Cherokee County. He explained to the commission the cost and what his company can do for the county. He explained that his company had done the work for the Sheriff's Office and said they were interested in working with the county on a website. It was also noted that the County Clerk, Appraiser's Office, and the Health Department already have their own web domains and would just need a link from the county's general website.

Leonard Vanatta of Road & Bridge and Gene Langerot of the County lot came before the commission and gave an update on the roads in the county. The roads are slowly improving but citizens should still be careful due to the additional moisture on the surface of the county roads. The commission reviewed the bids for the engineer, for the upcoming construction-engineering project. Sealed bids were opened for the purchase of Dump Trucks for the county. The commission made no decision on the bids. Commissioner Hilderbrand made a motion to make a decision at the next Cherokee County Commission meeting on March 1, 2010. He wanted to speak to the County Auditor about funds availability in the Road & Bridge Department. Commissioner Garner seconded his motion and all voted in favor.

Raymond Griffith came before the commission to discuss a legal problem. The commission listened.

The commission discussed the Joplin Regional Prosperity Initiative and Commissioners Collins and Garner were in favor of the initiative, and both agreed this investment is not only in economic development but also future planning for the citizens of the county. Commissioner Hilderbrand expressed concern over the initial cost and whether the benefits outweighed the cost. He and others present at the meeting believe all those involved need to work together for the county to see the benefits. Jim Dahmen said all those involved in the project need to get everything in order and Commissioner Hilderbrand agreed. Mr. Dahmen said this is not a new initiative but was started in 2008. Mr. Dahmen also stated that looking at it economically, it is a sound initiative with a small investment of \$10,000.00 for the opportunity to invest in the future of the area and its' citizens. Columbus Mayor Marie Nepple and Evan Capron of the city asked questions and both agreed they needed more information, but Mayor Nepple agreed that the initiative would be good for the city of Columbus and the county. Commissioner Collins made a motion to fund the initiative using Inmate Housing Funds; he then made a motion resending his motion and both motions died without a second.

Commissioner Collins made a motion to use Inmate Housing Funds out of the County General Fund to make quarterly payments of \$2,500.00, effective January 2010, to the Joplin Regional Prosperity Initiative, his motion was seconded by Commissioner Garner and all voted in favor.

Commissioner Collins made a motion to recess for lunch, his motion was seconded by Commissioner Garner, and all voted in favor.

Sheriff Groves came before the commission to discuss the needs of a resolution adopting a co-payment policy for inmates in the County Jail. He brought in the resolution that he, County Attorney John Bullard, and County Clerk Crystal Gatewood have been working on. The commissioners asked County Counselor Kevin Cure to go over them and get back with the commission and sheriff later.

### **EXECUTIVE SESSION**

**Commissioner Hilderbrand made a motion to go into Executive Session for ten minutes for Attorney/Client Privilege with himself, Commissioners Garner and Collins, and County Counselor Kevin Cure, his motion was seconded by Commissioner Garner and all voted in favor. They went in at 11:22 AM and returned at 11:52 AM.**

**Commissioner Collins made a motion to go into Executive Session for five minutes for Non-Elected Personnel with himself, Commissioners Garner and Hilderbrand, Sheriff David Groves, Undersheriff Terry Clugston, Art Mallory, and County Counselor Kevin Cure, his motion was seconded by Commissioner Garner and all voted in favor. They went in at 2:26 PM and returned at 2:35 PM.**

**Commissioner Hilderbrand made a motion to go into Executive Session for fifteen minutes for Attorney/Client Privilege with himself and Commissioners Garner and Collins, his motion was seconded by Commissioner Garner and all voted in favor. They went in at 3:03 PM and returned at 3:20 PM.**

**Commissioner Collins made a motion to go into Executive Session for five minutes for Non-Elected Personnel with himself, Commissioners Garner and Hilderbrand, Sheriff David Groves, and Undersheriff Terry Clugston, his motion was seconded by Commissioner Garner and all voted in favor. They went in at 3:34 PM and returned at 3:41 PM.**

### **ADJOURNMENT**

Commissioner Garner made a motion to adjourn, his motion was seconded by Commissioner Collins and all voted in favor. The next regular Cherokee County Commission meeting will be held March 1, 2010 in the Cherokee County Courthouse in Columbus, Kansas at 9:00 AM.

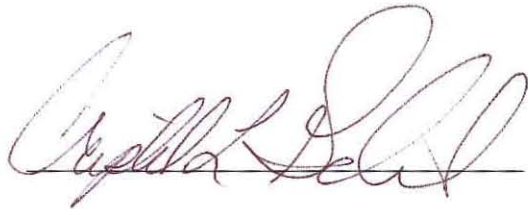
Resolved and ordered this day:

March 1, 2010



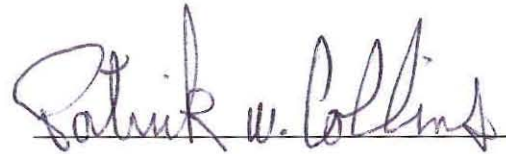
Handwritten signature of Jack Gaune in cursive script, positioned above a horizontal line.

Commissioner



Handwritten signature of the Cherokee County Clerk in cursive script, positioned above a horizontal line.

Cherokee County Clerk



Handwritten signature of Patrick W. Collins in cursive script, positioned above a horizontal line.

Commissioner

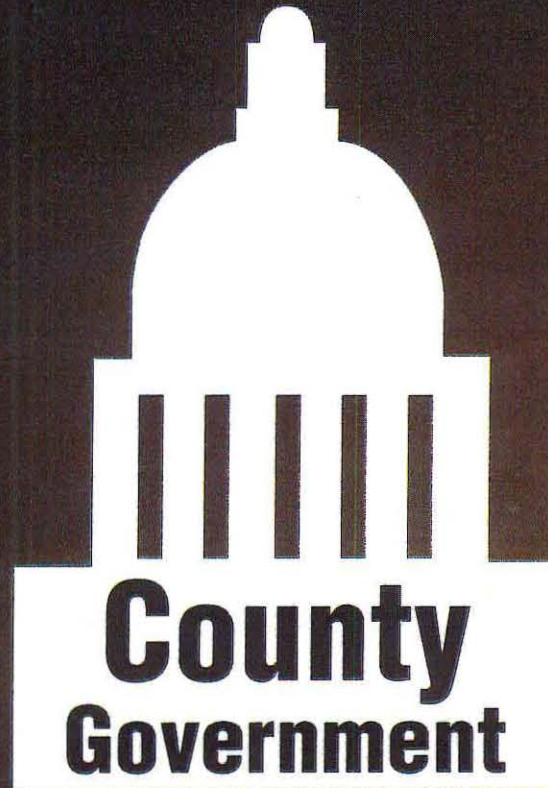


Handwritten signature of Patrick Hillstrand in cursive script, positioned above a horizontal line.

Commissioner

# Website Design, Production and Hosting Services

*presentation prepared for*



*2010*

**Confidential and Proprietary**  
Reuse Prohibited Without Written Permission

# MostWantedGovernmentWebsites.com

by

**BJM** inc.

Brooks-Jeffrey  
marketing

Since 1984!



## Website Goals & Objectives

- Provide **intuitive site navigation** and functionality as well as an aesthetically **pleasing design** for the county government
- **Enhance communication** with county residents, and elected county officials
- Develop a user-friendly **information resource** for county residents and government personnel
- Create **Easy-Update “Do-It-Yourself”** DIY Content Management Systems (CMS) with multi-level, **password protected** access which provides the ability for the county staff to update portions of the site 24/7 without knowledge of programming code. Each office represented on the website can have **exclusive access** to their individual page content
- Provide **one location hub** for county information and links
- Provide a system (email alerts) for **notifying county residents** of project updates and county news

# Proposed County Government Website Home Page Design

BOONE COUNTY  
ARKANSAS

[Home](#) | [Calendar](#) | [News](#) | [Contact Us](#)

SEARCH



### Boone County Government

|   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• Assessor/EQ Board</li> <li>• Circuit Clerk</li> <li>• Collector</li> <li>• Additional Page 4</li> <li>• Additional Page 5</li> </ul> | <ul style="list-style-type: none"> <li>• County Clerk</li> <li>• District Court</li> <li>• Election Information</li> <li>• OEM</li> <li>• Additional Page 10</li> </ul> | <ul style="list-style-type: none"> <li>• Road &amp; Bridge</li> <li>• Treasurer</li> <li>• Veteran's Services</li> <li>• Additional Page 14</li> <li>• Additional Page 15</li> </ul> |
|---|---|--|



**Message from  
County Judge  
Mike Moore**

### Boone County Quorum Court Members



Register for  
Email Updates



#### Boone County Info

The first courthouse was built in 1870 (1871, a little over one year after Boone County was formed from territory taken from the east side of Carroll County and a small strip on the west side of Marion County). The location of the first courthouse and the present one has remained the same through the years. On June 1, 1899, a fire destroyed the first courthouse. On October 10, 1938, a resolution was unanimously adopted providing for the early election, upon the old site in the public square at Harrison, of the new courthouse building, including in the modern conveniences of steam heat, water, etc., and not to exceed \$35,000. Active work on the new courthouse began on November 22, 1938 - some 28 years after the county began the construction of the former courthouse. In 1870, \$15,000 was a lot of money - but \$35,000 in 1938 was a staggering amount, and County Judge J. E. Cornish and the Quorum Court made a decision that provided our county with a courthouse that has lasted for decades and will continue to do so for decades to come.



**Local Weather**  
Harrison, AR

Events and Meetings

- Summer Reading Clubs
- Safe Route To School
- Park Concert Plan

More >

News

- City Hall Renovation
- Street Closure
- Special Program

More >

**Boone County Library**  
Learn more about books, audio, videos and more to enjoy

more >>

**Boone County Animal Shelter**  
Dedicated to the care and welfare of all animals

more >>

**Boone County Sheriff**  
Serving and protecting Boone County, Arkansas

more >>

Boone County, Arkansas

100 N. Main • Harrison, AR 72601  
Fax: 870-741-9724 • 870-741-8428  
© 2010

Another **MostWantedWebsite** by



**Brooks-Jeffrey**  
INSPIRING WEBSITES



# Features & Functions: Home Page Design

- Site Search
- 15 Pages of Content
- Message from County Official
- County Officials
- County Map and Weather
- Register for Email Updates
- Calendar of Events
- County Links

The screenshot shows the Boone County Arkansas website home page. At the top, there is a navigation bar with links for Home, Calendar, News, and Contact Us, along with a search box. Below the navigation bar is a large banner image of the county courthouse. Underneath the banner is a section for Boone County Government, listing various departments and officials. To the right of this section is a message from County Judge Mike Moore. Below that is a section for Boone County Quorum Court Members, featuring a row of member portraits and a 'Register for Email Updates' button. The main content area includes a map of Boone County and a 'Boone County Info' section with text about the county's history. Below the map and info are sections for Local Weather (Harrison, AR), Events and Meetings, and News. At the bottom, there are three service tiles: Boone County Library, Boone County Animal Shelter, and Boone County Sheriff. The footer contains contact information for Boone County, Arkansas, and a logo for MostWantedWebsite by BIMB BrooksJeffrey.

Boone County, Arkansas  
 100 N. Main • Harrison, AR 72601  
 Fax: 870-741-9724 • 870-741-6328  
 © 2010

Another MostWantedWebsite by  
**BIMB**  
 BrooksJeffrey

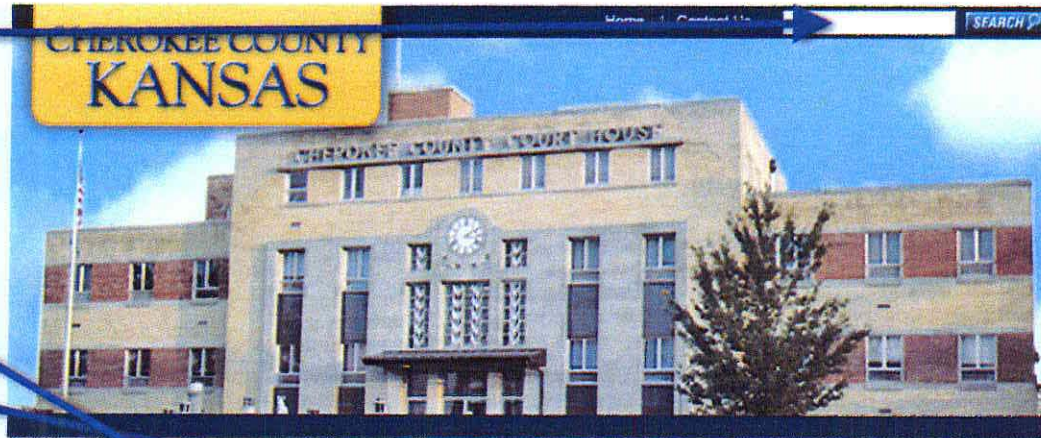
# Features & Functions: Home Page Design

• Site Search

• 5 or 10 Pages of Content

• Message from County Official

• County Map and Weather

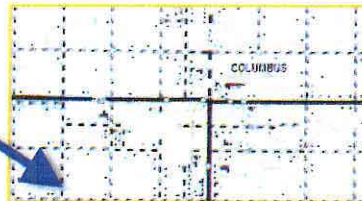


## Cherokee County Government

- Page Choice 1
- Page Choice 2
- Page Choice 3
- Page Choice 4
- Page Choice 5
- Page Choice 6
- Page Choice 7
- Page Choice 8
- Page Choice 9
- Page Choice 10



Message from  
County Chairman  
Richard Hildebrand



## Cherokee County Info

Lorem ipsum et eos dolor aperiam liberavisse, ut nam fugit eleboraret incidere. Diam lobortis euipodia ius no, cum plura percipis theodrasius te veni probatus sed ne. Pritat dicta mazim molestiae, est vidute imperit tabellas cu, cu error dolor ignote eos. Est amet utam corper eam, tabellas omittantur vituperationibus quo ad, has ea an dicit ceteroq. Pritisiporid tabet et, vero namquam persequens vel ne.

Esse laudem vituperationibus mea ut, nam officis deserunt eloquentiam et, gale cetero iuvaret sed id. Dicitas ornatus vivendo eum ea, et mea simul dicant honestatis. Veniam voluptaria et vis, nam nunc corpora cu, ex dicit legere floventi pu. Erit salutatis adulescentia eam et, ante lectique temporibus et vim, dico utamur consequat et an, inure pertinacia et his, ne seum exorcan maestatis ius, albert facinis percipitur, at nam, no cum consetetur cotidieque disputando, id nec novum fuisse inductam.



## Cherokee County, Kansas

110 West Maple Street • Columbus, Kansas 66725  
Fax: 620-429-1130 • 620-429-3880

© 2010

Another **MostWantedWebsite** by

**BJM** inc  
Brooks-Jeffrey  
marketing

# Proposed Cherokee County Website Home Page Design

CHEROKEE COUNTY  
KANSAS

Home | Contact Us

SEARCH

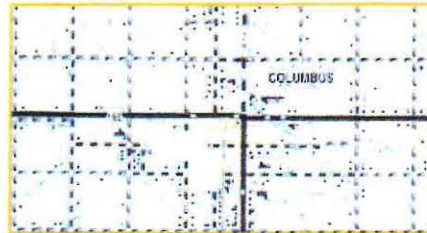


## Cherokee County Government

- Page Choice 1
- Page Choice 2
- Page Choice 3
- Page Choice 4
- Page Choice 5
- Page Choice 6
- Page Choice 7
- Page Choice 8
- Page Choice 9
- Page Choice 10



Message from  
County Chairman  
Richard Hildebrand



## Cherokee County Info

Lorem ipsum et eos dolor openam liberavisse, ut nam fugit elaboraret incederint. Diam lobortis eumipidius no, cumi puto periculis theophrastus fe, veni probatus sed ne. Pri at dicta mazim molestiae, est virtute impediti tabellae cu, cu error dolor ignota eos, ut amet ullamcorper eam, tabellae omittantur vituperationibus quo ad, has ea aii sale ceteros. Pri wisi porro debet et, vero nunquam persequens vel ne.

Esse laudem vituperationibus mea ut, nam officis deserunt eloquentiam et, sale cetero iuvaret sed id, dictas ornatus vivendo eum ea, et mea simit dicant honestatis. Veniam voluptaria et vis, nam illud corpora cu, ex dicat legere docendi pri. Eitit salutatus adolescens eam et, alia recteque temporibus et vim, dico utamur consequat et pri, inure pertinacia et his, ne solum explicari maiestatis ius, affert facilisi percipitur at nam. No cum consetetur cotidieque disputando, id nec novum fuisset indoctum.



Local Weather  
Columbus, KS

## Cherokee County, Kansas

110 West Maple Street • Columbus, Kansas 66725  
Fax: 620-429-1130 • 620-429-3880

© 2010

Another **MostWantedWebsite** by

**BJM**  
Brooks-Jeffrey  
marketing

# Proposed County Government Website Home Page Design



Home | Calendar | News | Contact Us
SEARCH

## Boone County Government

- Assessor/EQ Board
- Circuit Clerk
- Collector
- Additional Page 4
- Additional Page 5

- County Clerk
- District Court
- Election Information
- OEM
- Additional Page 10

- Road & Bridge
- Treasurer
- Veteran's Services
- Additional Page 14
- Additional Page 15



**Message from  
County Judge  
Mike Moore**

## Boone County Quorum Court Members



Register for  
Email Updates



### Boone County Info

The first courthouse was built in 1870-1871, a little over one year after Boone County was formed from territory taken from the east side of Carroll County and a small strip on the west side of Marion County. The location of the first courthouse and the present one has remained the same through the years. On July 6, 1898, a fire destroyed the first courthouse. On October 10, 1908, a resolution was unanimously adopted providing for the early election upon the old site in the public square at Harrison, a fine brick courthouse building, including all the modern conveniences of steam heat, water, etc., and not to exceed \$35,000. Active work on the new courthouse began on November 27, 1908 - some 38 years after the county began the construction of the former courthouse. In 1910, \$15,000 was a lot of money - but \$25,000 in 1908 was a staggering amount, and County Judge J. B. Cornish and the Quorum Court made a decision that provided our county with a courthouse that has lasted for decades and will continue to do so by decades to come.

### Local Weather

Harrison, AR

### Events and Meetings

- Summer Reading Clubs
- Safe Route To School
- Park Concept Plan

[More >](#)

### News

- City Hall Renovation
- Street Closure
- Special Programs

[More >](#)

### Boone County Library

Learn more about books, audio, videos and more to enjoy.

[more >>](#)

### Boone County Animal Shelter

Dedicated to the care and welfare of all animals.

[more >>](#)

### Boone County Sheriff

Serving and protecting Boone County Arkansas

[more >>](#)

**Boone County, Arkansas**

100 N. Main • Harrison, AR 72601  
Fax: 870-741-8724 • 870-741-8428

© 2010

Another **MostWantedWebsite** by



**Brooks Jeffrey**  
MOCKINGBIRD

# MostWantedGovernmentWebsites.com

by

**BJM** inc.

Brooks-Jeffrey  
marketing inc.

**Comprehensive Communications Solutions Since 1984!**

19 Medical Plaza

Mountain Home, AR 72653

800.506.8064

[www.BJMweb.com](http://www.BJMweb.com)

## Thank You!

**Confidential and Proprietary**  
**For Cherokee County, Kansas Government**  
Reuse Prohibited Without Written Permission

Example form to rank Consultants by Negotiating Committee

|                |  |             |  |   |                         |  |  |  |  |
|----------------|--|-------------|--|---|-------------------------|--|--|--|--|
| Project Number |  | 11C-0005-01 |  | Consultants from Selection Committee Findings |                         |  |  |  |  |
| City/County    |  | Cherokee    |  | Factors<br>0-10                               | Name of Consulting Firm |  |  |  |  |
|                |  |             |  |   |                         |  |  |  |  |
| 1.             | Commitment of staff, equipment & facilities                        |             |  |   |                         |  |  |  |  |
| 2.             | Ability to perform the desired services within the time prescribed |             |  |   |                         |  |  |  |  |
| 3.             | Past performance of firm   |             |  |   |                         |  |  |  |  |
| 4.             | Staff's training schools attendance                                |             |  |   |                         |  |  |  |  |
| 5.             | Previous experience with similar work                              |             |  |   |                         |  |  |  |  |
| 6.             | Work commitment which could limit performance                      |             |  |   |                         |  |  |  |  |
| 7.             | Accessibility of firm's office                                     |             |  |   |                         |  |  |  |  |
| 8.             | Firm's familiarity with project area                               |             |  |   |                         |  |  |  |  |
| 9.             | Firm's knowledge of project procedures                             |             |  |   |                         |  |  |  |  |
| 10.            | Other  |             |  |   |                         |  |  |  |  |
|                |  |             |  | Totals  |                         |  |  |  |  |
|                |  |             |  | Ranking                                       |                         |  |  |  |  |

|                                   |
|-----------------------------------|
| Negotiating Committee Findings of |
|                                   |
| (Date)                            |

|                                   |
|-----------------------------------|
| Signature                         |
|                                   |
| Negotiating Committee Chairperson |

Example form to Evaluate Consultants by Selection Committee

|                |             |
|----------------|-------------|
| Project Number | 11C-0005-01 |
| City/County    | Cherokee    |

Note: Please list firms in the order in which their responses were received.

| Reasons | Consultant's Name         |
|---------|---------------------------|
|         | Schwab-Eaton, P.A.        |
|         | Cook, Flatt, & Strobel    |
|         | BWR Corporation Eng.      |
|         | TranSystems               |
| 7       | Black & Veatch            |
| 7       | McPherson Engineering     |
| 7       | Po Poe & Associates, Inc. |
|         |                           |
|         |                           |
|         |                           |

*Do NOT respond*

REASONS

- X = Passed to Negotiating Committee
- 1 = Excluded because of size and qualifications
- 2 = Excluded because of experience of personnel available for project
- 3 = Excluded because of location
- 4 = Excluded because of current uncompleted work, or distribution of work
- 5 = Excluded because of performance
- 6 = Other (communication, program procedure knowledge)
- 7 = No response from the Consultant
- \* = Firm not prequalified in this category

|                                 |
|---------------------------------|
| Selection Committee Findings of |
|                                 |
| (Date)                          |

|                                 |
|---------------------------------|
| Signature                       |
|                                 |
| Selection Committee Chairperson |