

**MINUTES FOR JUNE 12, 2017**  
**BOARD OF CHEROKEE COUNTY COMMISSIONERS**  
**CHEROKEE COUNTY, KANSAS**

**CONVENE**

Chairman Collins called the regular session of the Cherokee County Board of Commissioners (The Board), to order and led all in attendance in the Pledge of Allegiance at 9:00 a.m. on Monday, June 12, 2017 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. Commissioners Pat Collins, Neal Anderson, Cory Moates, County Counselor Barbara Wright, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt, Jordan Zabel, and Machel Smith

A motion was made by Commissioner Moates to approve the minutes of the June 5, 2017 BOCC meeting as written. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

Clerk Edmondson presented the annual agreement for services from Labette Community College to provide educational training and courses to qualified employees of Cherokee County for the Board to consider.

A motion was made by Commissioner Moates to enter the agreement with Labette Community College. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

Counselor Wright presented the resolution appointing a County Appraiser for second read by the board.

A motion was made by Commissioner Anderson to approve Resolution 11-2017 appointing James Mark Hixon as the Cherokee County Appraiser. The motion was seconded by Commissioner Moates. The motion carried 3-0.

Leonard Vanatta, County Road Supervisor, and Louis Schreiner, County Lot Supervisor appeared before the Board on routine county road business. Leonard stated that KDOT is going to write up an agreement to apply calcium chloride on the county roads where the trucks are traveling during the Highway 7 project. He stated that if the county pays for it, KDOT will reimburse us for the costs.

A motion was made by Commissioner Anderson for an executive session with the Board, Leonard Vanatta, and Louis Schreiner for the purpose of non-elected personnel discipline reasons. The motion was seconded by Commissioner Moates. The motion carried 3-0 at 9:26 a.m.

The meeting reconvened at 9:36 a.m.

Louis stated that he has received complaints of drivers speeding on NE 20<sup>th</sup>. The Board approved reducing the speed limit to 35 mph in that area. Louis stated that he has similar complaints on NE 100<sup>th</sup> north of Lawton Road. The Board asked him to look into that area and report back.

The Board asked Louis to pull oil samples on the 12H road graders that have 10,000 hours or more.

Gary Drennan and Dewey Smith appeared before the Board representing the Fair Board. They stated that there have been a few resignations in the past year. They reported that this year's fair is July 24<sup>th</sup> through the 29<sup>th</sup>. They have signed a three year contract with Pride Amusements starting this year. The last week in July will not conflict with surrounding counties. They also provided an expense and revenue report for 2016.

Commissioner Moates announced that there was a fire chiefs' meeting last Saturday, and they set a date of July 15<sup>th</sup> for a meeting to determine which departments will cover what areas of the county when creating new fire districts.

A motion was made by Commissioner Collins to take a 10 minute recess. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 9:54 a.m.

David Luke, KCAMP Administrator appeared before the Board to provide an update on insurance and to present an amended bylaws and inter-local agreement for membership for the Board to consider. He stated that Cherokee County is a charter member, having joined in 1991 when KCAMP was formed. Luke stated that KCAMP now has a dividend program and presented a check in the amount of \$21,771 to Cherokee County as part of that program. He stated that KCAMP is growing and now is offering services to cities in Kansas as well as counties.

A motion was made by Commissioner Moates to close all county offices on July 3<sup>rd</sup> and July 4<sup>th</sup> for the Independence Day holiday and to reschedule the commissioners meeting from July 3<sup>rd</sup> to Friday, June 30<sup>th</sup> to conduct county business. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

Cindy Lane representing the SEK Area Agency on Aging appeared before the Board to update them on their agency and to present their 2018 budget request for funding. She stated that it has been a challenging year with \$195,000 cut by the State of Kansas. She stated that currently there is not a waiting list for services so anyone 60 years of age or older can contact them if they are in need of services. She stated that they are asking for \$8,000 in county funding, a \$1,000 increase from last year. She said the additional funds will be used for vehicle replacement. She stated that there were 1,863 meals provided to residents of Cherokee County in the month of April.

Jacob Conard, Cherokee County Attorney appeared before the Board and to provide a comparison report with case filings in Crawford and Labette Counties. He stated that his office has a trial starting on June 20<sup>th</sup>, and will be here June 19<sup>th</sup> at 9:30 a.m. to present his 2018 budget request.

Commissioner Moates stated that he received a call from Crossland Construction regarding the gym project at the Riverton School. He stated that there is a problem with the road and is asking the county for assistance. The road is eight inches higher than the doors going into the building and they are concerned with water runoff in the area. Moates stated that after conversations with those involved, roadwork will not fix the water problem. He stated that the elevation should have been caught during the design phase of the project. Crossland is asking for a letter of standing from the county regarding their position on the road to present to the school district. Moates stated that he would like the board to take the position that if any work is going to be done to alter the road in any fashion, that they be notified beforehand. Commissioner Moates will work with Counselor Wright to draft a letter as requested.

A motion was made by Commissioner Anderson to adjourn until 1:00 p.m. The motion was seconded by Commissioner Moates. The motion carried 3-0 at 11:20 a.m.

Paul Bone with the Cherokee County Conservation District appeared before the Board to present the 2018 Conservation District budget. He stated that they are asking for \$25,000 in county funding for 2018. He stated that their requested amount hasn't changed since 2005. He stated that State funding has been cut 17% this year for their program. He stated that they began cutting the budget in 2009. The Board took the request under advisement.

A motion was made by Commissioner Moates for an executive session with the Board and Counselor Wright for attorney client privilege for litigation purposes for a period of 15 minutes. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 1:11 p.m.

The meeting reconvened at 1:26 p.m.

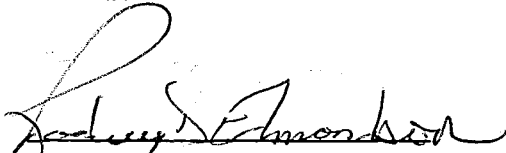
No action was taken during the executive session.

The board adjourned at 1:28 p.m. to attend the public hearing by KDH&E and KDWPT being held in the District Courtroom, regarding mine reclamation projects in Cherokee County.

The meeting reconvened at 2:30 p.m. in the Commission room.

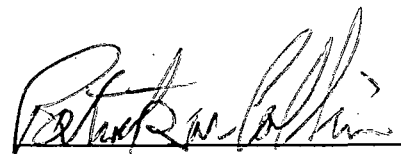
Commissioner Anderson made a motion to adjourn until the next regular meeting set for Monday, June 19, 2017 at 9:00 a.m. The motion was seconded by Commissioner Moates. The motion carried 3-0 at 2:30 p.m.

**ATTEST: Resolved and ordered this 19<sup>th</sup> day of June, 2017**

  
Cherokee County Clerk

  
Commissioner

  
Commissioner

  
Commissioner

**RESOLUTION NO. 11-2017**

**A RESOLUTION APPOINTING THE CHEROKEE COUNTY APPRAISER**

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY, KANSAS, THAT THE FOLLOWING RESOLUTION BE ADOPTED:**

**SECTION 1. GENERAL AUTHORITY.** K.S.A. 19-101, et. seq., and K.S.A. 19-212 authorize the Board of County Commissioners of Cherokee County, Kansas, to transact all County business and perform all powers of local legislation deemed appropriate, and to make all contracts and do all other acts in relation to the property and concerns of the County necessary to the exercise of its corporate or administrative powers.

**SECTION 2. APPOINTING AUTHORITY.** The Board of County Commissioners of the County of Cherokee, Kansas desires, pursuant to K.S.A. 19-430, to appoint James Mark Hixon, an eligible Kansas Appraiser who has in excess of three (3) years of mass appraisal experience, is a certified general real property appraiser pursuant to article 41 of chapter 58 of the Kansas Statutes Annotated and amendments thereto, is a registered mass appraiser pursuant to rules and regulations adopted by the Secretary of Revenue, and is qualified by the director of property valuation as an eligible Kansas Appraiser under the provisions of article 4 of chapter 19 of the Kansas Statutes Annotated and amendments thereto, as the Cherokee County Appraiser.

**SECTION 3.** The Board of County Commissioners of the County of Cherokee, Kansas, does hereby resolve as follows:

James Mark Hixon, an eligible Kansas Appraiser, is appointed as the Cherokee County Appraiser for the four (4) year term pursuant to K.S.A. 19-430 effective on July 1, 2017 and ending June 30, 2021.

**SECTION 4. PUBLICATION.** The County Clerk shall cause this resolution to be published in the official County Newspaper.

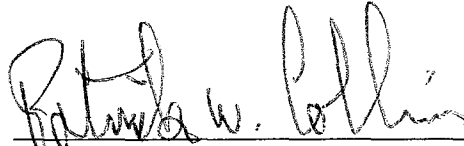
**SECTION 5. CONFLICT.** All resolutions, County policies or parts thereof, in conflict herewith are hereby expressly repealed insofar as they conflict herewith.

**SECTION 6. EFFECTIVE DATE.** This resolution shall be effective upon passage.

**ADOPTED** by the Board of County Commissioners of Cherokee County, Kansas, on

June 12, 2017.

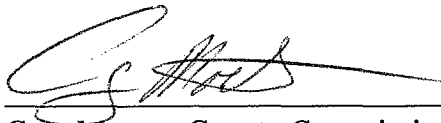
(SEAL)



Pat Collins, Chairman

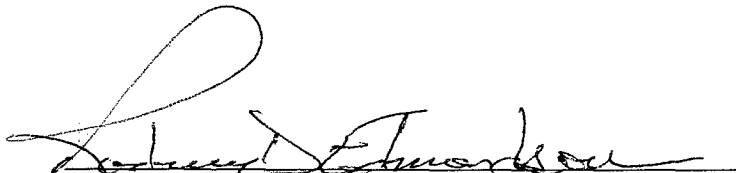


Neal Anderson, County Commissioner



Cory Moates, County Commissioner

ATTEST:

  
Rodney Edmondson, County Clerk

## Cherokee County Conservation District 2018 Operations Fund Budget

	Preceding Year Actual 2016 Column 1	Current Year Estimated 2017 Column 2	Proposed Budget 2018 Column 3	Adopted Budget 2018 Column 4
<b>Expenditure Classifications:</b>				
Salaries & Wages (gross)	\$ 15,939.00	\$ 17,000.00	\$ 20,000.00	\$ 20,000.00
Employee Benefits	\$ 2,722.63	\$ 3,300.00	\$ 4,500.00	\$ 4,500.00
Travel Expenses	\$ -	\$ 100.00	\$ 200.00	\$ 200.00
Meeting Expenses	\$ 216.54	\$ 300.00	\$ 350.00	\$ 350.00
Fixed Assets Purchases	\$ 30,139.60	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00
Equipment & Building Maintenance	\$ 250.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Information & Education	\$ 767.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
Other Administrative Expenses	\$ 4,663.70	\$ 5,500.00	\$ 7,000.00	\$ 7,000.00
Miscellaneous	\$ 300.00	\$ 400.00	\$ 550.00	\$ 550.00
<b>Total Expenditures</b>	<b>\$ 54,998.47</b>	<b>\$ 59,100.00</b>	<b>\$ 51,100.00</b>	<b>\$ 51,100.00</b>
<b>Receipt Classifications:</b>				
Cash on Hand, January 1*				
a. Checking Account	\$ 89,658.60	\$ 106,306.91	\$ 93,020.95	\$ 93,020.95
b. Savings / Investment Account	\$ 99,591.85	\$ 75,281.40	\$ 75,806.40	\$ 75,806.40
c. Petty Cash & Other Currency	\$ -	\$ -	\$ -	\$ -
County Appropriation - General Fund	\$ -	\$ -	\$ -	\$ -
County Appropriation - Special Levy	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
County Appropriation - Other Funds	\$ -	\$ -	\$ -	\$ -
State Appropriation (matching funds)**	\$ 21,785.00	\$ 20,739.04	\$ 20,739.04	\$ 20,739.04
State Technical Assistance Funds	\$ -	\$ -	\$ -	\$ -
Interest	\$ 491.78	\$ 525.00	\$ 550.00	\$ 550.00
Donations	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 59.55	\$ 75.00	\$ 100.00	\$ 100.00
Transfer of Funds	\$ -	\$ -	\$ -	\$ -
<b>Total Receipts</b>	<b>\$ 236,586.78</b>	<b>\$ 227,927.35</b>	<b>\$ 215,216.39</b>	<b>\$ 215,216.39</b>
<b>Less Total Expenditures</b>	<b>\$ 54,998.47</b>	<b>\$ 59,100.00</b>	<b>\$ 51,100.00</b>	<b>\$ 51,100.00</b>
<b>Cash on Hand, December 31</b>	<b>\$ 181,588.31</b>	<b>\$ 168,827.35</b>	<b>\$ 164,116.39</b>	<b>\$ 164,116.39</b>

\* The sum of Cash On Hand, January 1 must equal Cash On Hand, December 31 of previous year.

\*\* NOTE: As per K.S.A. 2-1907c, if state appropriations are insufficient to match county funds (not to exceed \$25,000 per district), distribution shall be prorated in proportion to eligible amount.

**Please mail completed budget forms to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact DOC.**

## County Certification to District

It is hereby certified that the commissioners of Cherokee County, Kansas have approved and certified to the county clerk a budget that includes an allocation of \$ \_\_\_\_\_ from the county's general fund and/or \$ \_\_\_\_\_ from the special mill levy, in accordance with the provisions of K.S.A. 2-1907b (Conservation District Law), and \$ \_\_\_\_\_ from other funds for a total of \$ \_\_\_\_\_ for the Cherokee County Conservation District for calendar year 2018.

Passed by the county governing body on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

County of Cherokee, State of Kansas

Signed: \_\_\_\_\_, Commission Chairperson

Attest: \_\_\_\_\_, County Clerk

\*\*\*\*\*

## District Certification to Division of Conservation (complete after district adopts final budget)

In accordance with the provisions of K.S.A. 2-1907c (Conservation District Law); it is hereby certified that the commissioners of Cherokee County, Kansas, have approved a total allocation of \$ \_\_\_\_\_ for the Cherokee County Conservation District for calendar year 2018.

Financial assistance, so provided, will not be used to support discrimination on the basis of race, color, sex, religion, national origin or ancestry.

Budget for 2018 was adopted by the conservation district board, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_ Cherokee County Conservation District

Signed: \_\_\_\_\_, District Chairperson

Attest \_\_\_\_\_, District Secretary / Manager

**Please mail completed budget forms with original signatures to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact DOC.**

## Cherokee County Conservation District 2018 Enterprise Fund Budget

	Preceding Year Actual 2016 Column 1	Current Year Estimated 2017 Column 2	Proposed Budget 2018 Column 3	Adopted Budget 2018 Column 4
<b>Expenditure Classifications:</b>				
Travel Expenses	\$ -	\$ -	\$ -	\$ -
Meeting Expenses	\$ 1,479.63	\$ 1,600.00	\$ 1,800.00	\$ 1,800.00
Fixed Assets Purchases	\$ -	\$ -	\$ -	\$ -
Equipment & Building Maintenance	\$ -	\$ -	\$ -	\$ -
Goods for Resale	\$ -	\$ -	\$ -	\$ -
Information & Education	\$ 554.24	\$ 500.00	\$ 500.00	\$ 500.00
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 2,033.87</b>	<b>\$ 2,100.00</b>	<b>\$ 2,300.00</b>	<b>\$ 2,300.00</b>
<b>Receipt Classifications:</b>				
Cash on Hand, January 1*				
a. Checking Account	\$ 7,319.34	\$ 8,954.50	\$ 11,075.50	\$ 11,075.50
b. Savings / Investment Account	\$ -	\$ -	\$ -	\$ -
c. Petty Cash & Other Currency	\$ -	\$ -	\$ -	\$ -
Retail Sales & Services	\$ -	\$ -	\$ -	\$ -
Equipment Rental	\$ 2,600.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00
Interest	\$ 17.03	\$ 21.00	\$ 25.00	\$ 25.00
Donations	\$ 1,052.00	\$ 1,200.00	\$ 1,400.00	\$ 1,400.00
Miscellaneous	\$ -	\$ -	\$ -	\$ -
<b>Total Receipts</b>	<b>\$ 10,988.37</b>	<b>\$ 13,175.50</b>	<b>\$ 16,000.50</b>	<b>\$ 16,000.50</b>
<b>Less Total Expenditures</b>	<b>\$ 2,033.87</b>	<b>\$ 2,100.00</b>	<b>\$ 2,300.00</b>	<b>\$ 2,300.00</b>
<b>Cash on Hand, December 31</b>	<b>\$ 8,954.50</b>	<b>\$ 11,075.50</b>	<b>\$ 13,700.50</b>	<b>\$ 13,700.50</b>

\* The sum of Cash On Hand, January 1 must equal Cash On Hand, December 31 of previous year.

**Please mail completed budget forms to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact DOC.**



# JANET A. GRAHAM

Public Accountant, Inc.

128 South Kansas • P.O. Box 81  
Columbus, Kansas 66725  
(620) 429-2662  
FAX (620) 429-1743

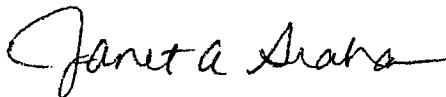
To the Board of Directors  
Cherokee County American Legion  
Fair Association  
Columbus, KS 66725

I have compiled the accompanying Statement of Revenues and Expenses of the Cherokee County American Legion Fair Association, (a non-profit organization) for the 2016 Fair then ended, in accordance with Statements on Standards for Accounting and Review Services adopted by the Public Accountants Association of Kansas.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures, balance sheet, statement of retained earnings and statement of cash flow required by generally accepted accounting principles. If the omitted disclosures, balance sheet, statement of retained earnings and statement of cash flow were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

JANET A. GRAHAM, PUBLIC ACCOUNTANT, INC.



November 10, 2016

**AMERICAN LEGION FAIR ASSOCIATION  
STATEMENT OF REVENUES AND EXPENSES  
FOR THE 2016 FAIR**

**RECEIPTS:**

County Treasurer	\$ 12,000.00	
Vendor Booth Space	3,440.00	
Car Park	2,279.75	
Advertising in Fair Book	1,725.00	
Camping Fees	1,580.00	
Raffle Tickets	253.00	
Interest Income	<u>1.32</u>	
 Total Receipts		\$ 21,279.07

**DISBURSEMENTS:**

Travel & Entertainment:		
Meals	\$ 593.60	
Dues	150.00	
Advertising	2,304.00	
Convention Expense	1,493.99	
Repairs & Maintenance	265.38	
Mowing - Jim Freeman	450.00	
Mowing - Mark Chancellor	1,815.00	
Judging Fees & Travel	3,541.30	
Fair Premiums	3,873.40	
Ribbons, Trophies, etc.	1,429.88	
Cost of Printing Fair Books	896.80	
Labor	1,125.00	
Utilities	4,567.51	
Trash & Sanitation	1,874.00	
Bookkeeping & Tax Reports	625.00	
Supplies	860.22	
Annual Report Fees	40.00	
Insurance	6,600.00	
Bank Charges	20.60	
Office	260.60	
Girl's State	150.00	
Miscellaneous	<u>250.00</u>	
 Total Disbursements		<u>33,186.28</u>
 Net Loss		\$ (11,907.21)

"SEE ACCOUNTANT'S COMPILATION REPORT"

**AMERICAN LEGION FAIR ASSOCIATION  
STATEMENT OF REVENUES AND EXPENSES, CONT'D.  
FOR THE 2016 FAIR**

Net Loss \$ (11,907.21)

OTHER INCOME:

Net Income - Carnival (Schedule #1)	\$ 14,804.00	
Net Income - Entertainment (Schedule #2)	<u>4,075.00</u>	<u>18,879.00</u>

NET INCOME \$ 6,971.79

"SEE ACCOUNTANT'S COMPILATION REPORT"

Statement of Revenues and Expenses  
Moore's Greater Shows, LLC - Carnival  
2016 Fair

Gross Receipts - Advanced Armbands	\$ 20,340.00
Add: Trailer Space Rent	<u>500.00</u>
Gross Income	\$ 20,840.00
Less: Paid to Ricky Moore	<u>6,036.00</u>
Net Income	<u><u>\$ 14,804.00</u></u>

'SEE ACCOUNTANT'S COMPILATION REPORT'

Statement of Revenues and Expenses  
Entertainment  
2016 Fair

Gross Receipts from Music Sponsors	\$ 6,800.00
Less: Music Expense	<u>2,725.00</u>
Net Income	<u><u>\$ 4,075.00</u></u>

'SEE ACCOUNTANT'S COMPILATION REPORT'

2016 Funds Spent	Total Funds	Cherokee County	
III-B (Information, Attendant Care, Case Management, Homemaker, Legal Services, Transportation etc.)	255,013	30,602	
III-C1 (Congregate Meals)	309,336	37,120	
III-C2 (Home Delivered Meals)	844,954	101,394	
III-D (Disease Prevention)	11,730	1,408	
III-E (Caregiver Programs)	112,705	13,525	
Senior Care Act (Attendant Care, Homemaker Services)	467,399		56,088
Senior Health Insurance Counseling	15,325		1,839
	2,016,462	184,049	57,927
Match Needed for Federal Programs	84,404	21,653	
Federal Funding for Various Programs			
Administration	94,247		
III-B (Information, Attendant Care, Case Management, Homemaker, Legal Services, Transportation etc.)	230,355		
III-C1 (Congregate Meals)	190,191		
III-C2 (Home Delivered Meals)	202,640		
7/28/2016 13:57	717,433		



# STATEMENT

Southeast Kansas Area Agency on Aging  
PO Box J, Chanute, KS 66720  
Phone 620-431-2980  
Cindy.lane@sekaaa.com

DATE: 6/9/2017

7BILL Cherokee County Commissioners  
TO 100 S Tennessee  
Columbus, KS 66725

COMMENTS

DATE	DESCRIPTION	BALANCE	AMOUNT
6/9/17	2018 Match Funds for Aging Programs		7,000
	Additional funding for Delivery Vehicle		1,000

### REMITTANCE

Statement #                      No.

Date

Amount Due

Amount Enclosed

Make all checks payable to Southeast Kansas Area Agency on Aging

**Thank you for your support!**

