MINUTES for December 15, 2025
BOARD of CHEROKEE COUNTY COMMISSIONERS' CHEROKEE COUNTY, KANSAS

CONVENE
Chair Myra Carlisle Frazier called the regular session of the Cherokee County Board of Commissioners (the Board), to order at 9:00 AM on Monday, December 15, 2025, in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. County Commissioner Cory Moates opened the meeting with prayer followed by the Pledge of Allegiance. Commissioners Jack Garner, Cory Moates, Myra Frazier, Assistant County Counselor Ethan Manke, Road and Bridge Supervisor Cody Zook, County Deputy Clerk Michelle Mosler, KSN Reporter Jake Cooperman, Galena Sentinel Times Editor Machelle Smith, Columbus News Report employee Shawn Churchill, and News Report owner Larry Hiatt were present.

APPROVAL OF MINUTES
Commissioner Moates moved to approve the minutes as presented from December 8, 2025, meeting. Commissioner Frazier seconded. Motion passed unanimously.

ROAD AND BRIDGE
- Road and Bridge Supervisor Cody Zook provided an update on current projects.
- Commissioner Frazier moved to approve the Federal-Aid Construction Engineering contract at no cost to the County. Commissioner Moates seconded. Motion passed unanimously.

RESOLUTION 24-2025
Commissioner Moates moved to approve Resolution 24-2025, appointing the Sheriff of Cherokee County, Kansas, to assume the emergency duties of the Director of Emergency Management. Commissioner Garner seconded. Motion passed unanimously.

NON-ELECTED PERSONNEL EXECUTIVE SESSION
Commissioner Frazier moved to enter into a 10-minute executive session for non-elected personnel with the Board, Assistant County Counselor Ethan Manke, Treasurer Heather Sapp, Register of Deeds Karen Johnston, and (by phone) Clerk Taylor Brown present. The session was set to return at 9:23 a.m. Commissioner Moates seconded. Motion passed unanimously. No action was taken.

ZONING MORATRIUM
The Board tabled the matter until the next meeting.

HEALTH DEPARTMENT
Commissioner Frazier moved to transfer Desira Hutching from Maintenance to Health Department Budget Manager at a salary of $17.00 per hour, effective December 29, 2025. Commissioner Moates seconded. Motion passed unanimously.

CEREAL MALT BEVERAGE RENEWALS
Commissioner Garner moved to approve the Cereal Malt Beverage License for Teresina's Table. Commissioner Moates seconded. Motion passed unanimously.

PERSONNEL RAISES FOR APPRAISER'S OFFICE
The Board tabled the matter until the next meeting.

NON-ELECTED PERSONNEL EXECUTIVE SESSION
Commissioner Frazier moved to enter into a 17-minute executive session for non-elected personnel with the Board, Assistant County Counselor Ethan Manke, and Appraiser Delinda White present. The session was set to return at 10:00 a.m. Commissioner Garner seconded. Motion passed unanimously. No action was taken.

NON-ELECTED PERSONNEL EXECUTIVE SESSION
Commissioner Frazier moved to enter into a 20-minute executive session for non-elected personnel with the Board, Assistant County Counselor Ethan Manke, Appraiser Delinda White, Treasurer Heather Sapp, Register of Deeds Karen Johnston, and (by phone) Clerk Taylor Brown present. The session was set to return at 10:25 a.m. Commissioner Garner seconded. Motion passed unanimously. The session was extended for an additional 10 minutes. No action was taken.

ATTORNEY-CLIENT EXECUTIVE SESSION
Commissioner Frazier moved to enter into a 10-minute executive session for attorney-client communication with the Board and Assistant County Counselor Ethan Manke present. The session was set to return at 10:47 a.m. Commissioner Garner seconded. Motion passed unanimously. No action was taken.

MINUTES for December 15, 2025
BOARD of CHEROKEE COUNTY COMMISSIONERS'
CHEROKEE COUNTY, KANSAS

NON-ELECTED PERSONNEL EXECUTIVE SESSION

Commissioner Frazier moved to enter into a 5-minute executive session for non-elected personnel with the Board, Assistant County Counselor Ethan Manke, and (by phone) Clerk Taylor Brown present. The session was set to return at 10:53 a.m. Commissioner Moates seconded. Motion passed unanimously. No action was taken.

EMERGENCY MANAGEMENT PERMITS

The County Clerk's Office will accept septic permits until the Emergency Management Director position has been filled.

ADJOURNMENT

At 11:19 a.m., Commissioner Frazier moved to adjourn the meeting. Commissioner Moates seconded. Motion passed unanimously.

ATTEST: Resolved and ordered this 22 day of December 2025.

Commissioner Chairwoman – Myra Carlisle Frazier

Commissioner – Jack Garner

Commissioner – Cory Moates

County Clerk – Taylor Brown