## **RESOLUTION NO.** <u>07</u>-2016

## AN ADMINISTRATIVE RESOLUTION ESTABLISHING THE PROCEDURE FOR APPROVAL OF CONTRACTS, AGREEMENTS OR DOCUMENTS BEFORE THE CHEROKEE COUNTY BOARD OF COUNTY COMMISSIONERS, CHEROKEE COUNTY, KANSAS.

## BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY, KANSAS, THAT THE FOLLOWING ADMINISTRATIVE RESOLUTION BE ADOPTED:

**SECTION 1.** K.S.A. 19-101 *et. seq.*, and K.S.A. 19-212 authorize the Board of County Commissioners to transact all County business and perform all powers of local legislation deemed appropriate, and to make all contracts and do all other acts in relation to the property and concerns of the county, necessary to the exercise of its corporate or administrative powers.

**SECTION 2.** FORM: Any proposed contracts, agreements or documents that require Board approval, shall be introduced to the Board of County Commissioners only in written or printed form.

**SECTION 3.** PROCEDURE. Except in the case of an emergency, proposed contracts, agreements or documents that require Board approval shall be submitted to the Board of County Commissioners or the County Clerk at least one (1) week before a regular Board meeting.

**SECTION 4.** EMERGENCY. A contract, agreement or document may be passed as an emergency measure on the day of its introduction if it contains a declaration describing in clear and specific terms the facts and reasons constituting the emergency.

**SECTION 5.** CONFLICT. That all resolutions, County policies or parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict herewith.

**SECTION 6.** EFFECTIVE DATE. This resolution shall take effect and be in force from and after its publication in the official county newspaper.

PASSED AND APPROVED this <u>71</u> day of <u>Warch</u>, <u>which</u>, by the Governing Body of Cherokee County, Kansas.

**APPROVED:** 

Kobert

Robert E. Myers, Chair Cherokee County Commissioner

Pat Collins Cherokee County Commissioner

Charles Napier Cherokee County Commissioner

ATTEST:

Rodney Edmondson Cherokee County Clerk Executed:  $\underline{Accrch}, \geq 1$ , 2016. by the Board of County Commissioners