

**MINUTES FOR SEPTEMBER 26, 2011**  
**COLUMBUS, KANSAS, CHEROKEE COUNTY**  
**OFFICE OF THE COUNTY CLERK**  
**CRYSTAL L. GATEWOOD**

The Cherokee County Commissioners met September 26, 2011. Commissioners Collins, Garner, and Hilderbrand were present. The Pledge of Allegiance was said by all. Commissioner Collins made a motion to approve the minutes for September 19, 2011 as submitted; his motion was seconded by Commissioner Hilderbrand with Commissioners Garner, Collins, and Hilderbrand voting in favor. Commissioners Collins, Hilderbrand and Garner, and County Clerk Crystal Gatewood signed off on the approved minutes. Commissioner Collins made a motion to approve and pay September 2011 Accounts Payables; his motion was seconded by Commissioner Garner with Commissioners Collins, Garner, and Hilderbrand voting in favor. Commissioners Garner, Hilderbrand and Collins, and County Clerk Gatewood signed off on the documentation. County Counselor Cure was not present. (It is duly noted in the County General Fund that the Emergency Preparedness Department is currently over budget for the year 2011.) Commissioner Collins made a motion to approve and pay September 2011 Payroll; his motion was seconded by Commissioner Hilderbrand with Commissioners Collins, Garner, and Hilderbrand voting in favor. Commissioner Garner signed off on the documentation. Commissioners Garner, Collins and Hilderbrand, and Clerk Gatewood signed off on nine Lease Agreements for vacated flooding areas in the county. Treasurer Juanita Hodgson brought over her monthly budget report update for September 2011; it is attached to these minutes. Hodgson also is estimating that driver's license renewal in the courthouse will be open again by January 2012 after her staff has completed all training.

**AGENDA BUSINESS**

Commissioner Garner made a motion to amend the agenda and move Mack Young from 11:00 AM to 10:50 AM; his motion was seconded by Commissioner Hilderbrand with Commissioners Collins, Garner, and Hilderbrand voting in favor. Mack Young gave an update on year end goals and objectives for the 11<sup>th</sup> Judicial District Community Corrections and these are attached to these minutes. The commission thanked him for coming in.

Commissioner Collins made a motion to amend the agenda and move Rob Medley and Mary Kay Caldwell from 11:30 AM to 11:00 AM; his motion was seconded by Commissioner Hilderbrand with Commissioners Collins, Garner, and Hilderbrand voting in favor. The group representing Paw Prints on the Heartland came before the commission to request a donation of \$1000.00 from Cherokee County for the work they provide for neutering and spaying dogs and cats in Southeast Kansas. Ms. Caldwell explained that they provide this service to area citizens for a price of \$35.00 and if the citizen is low income, disabled, or unable to pay it is done free of charge. The information is attached to these minutes. The commission said that they would get back with them at later time after they review the county budget. The commission thanked them for coming in.

RA

Commissioner Garner has set up a meeting on October 17, 2011 for Raymond Griffith to meet with Kansas Wildlife and Parks representative Rob Riggins to discuss his property issue. Mr. Griffith was present at the meeting and Clerk Gatewood gave him a note to remind him of the upcoming meeting.

The commission received the 2012 County Budget, approved by the commission and completed by Gene Mense from Cherokee County Clerk Gatewood. Commissioner Garner asked if funds could be moved around next year if they see one of the offices does not have enough funds and Commissioner Hilderbrand said only in General Fund. The General Fund line items are: Commissioners, County Clerk, County Treasurer, Register of Deeds, Sheriff, Jail, Human Resource, Courthouse, District Court, Emergency Preparedness, 911 Mapping, Economic Development, Recreation, Genealogy Society, GIS Information Handling Services, Jury Costs, Employee Compensation, County Counselor, Sheriff Overtime, Computer Programming, Planning Commission, Capital Lease Jail, and the Jail Cop Cash Reserve.

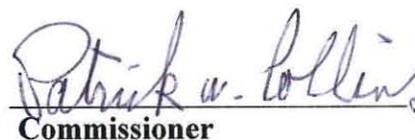
### ADJOURNMENT

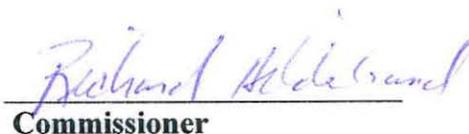
Commissioner Garner made a motion to adjourn at 11:38 AM for the day; his motion was seconded by Commissioner Hilderbrand with Commissioners Garner, Collins, and Hilderbrand voting in favor. The next Cherokee County Commission meeting will be held October 3, 2011 at 9:00 AM in the Cherokee County Courthouse in Columbus, Kansas.

**Resolved and ordered this day, October 3, 2011**

  
Cherokee County Clerk

  
Commissioner

  
Commissioner

  
Commissioner

<b>BUDGET BALANCES 2011</b>							
<b>COUNTY GENERAL</b>	<b>Beginning Budget</b>	<b>BUDGET AVAIL.</b>	<b>1st Half Sept A/P</b>	<b>Sept A/P</b>	<b>Sept P/R</b>	<b>AFTER Sept ISSUE</b>	<b>%</b>
Commissioners	\$ 91,500.00	\$ 36,122.95	\$ -	\$ 748.99	\$ 5,753.53	\$ 29,620.43	32.37%
County Clerk	\$ 130,000.00	\$ 51,368.51	\$ -	\$ 251.06	\$ 8,712.66	\$ 42,404.79	32.62%
County Treasurer	\$ 140,000.00	\$ 62,852.96	\$ -	\$ 525.58	\$ 17,678.25	\$ 44,649.13	31.89%
County Attorney	\$ 240,000.00	\$ 82,365.80	\$ -	\$ 1,474.24	\$ 16,098.53	\$ 64,793.03	27.00%
Register of Deeds	\$ 112,000.00	\$ 38,549.61	\$ -	\$ 1,278.30	\$ 8,494.90	\$ 28,776.41	25.69%
County Counselor	\$ 32,000.00	\$ 14,406.25	\$ -	\$ -	\$ 2,185.45	\$ 12,220.80	38.19%
Sheriff Dept	\$ 1,014,033.00	\$ 358,689.30	\$ -	\$ 5,736.06	\$ 63,873.25	\$ 289,079.99	28.51%
Sheriff O.T.	\$ 40,000.00	\$ 9,957.01	\$ -	\$ -	\$ 4,406.96	\$ 5,550.05	13.88%
District Court	\$ 266,800.00	\$ 113,248.38	\$ -	\$ 14,044.85	\$ 2,226.00	\$ 96,977.53	36.35%
Courthouse	\$ 455,000.00	\$ 102,710.57	\$ -	\$ 32,608.77	\$ 4,510.94	\$ 65,590.86	14.42%
Emergency Prep	\$ 68,550.00	\$ 5,079.37	\$ -	\$ 2,106.24	\$ 6,144.19	\$ (3,171.06)	-4.63%
Human Resources	\$ 35,000.00	\$ 11,434.74	\$ -	\$ -	\$ 2,760.24	\$ 8,674.50	24.78%
Economic Dev.	\$ 2,300.00	\$ (200.00)	\$ -	\$ -	\$ -	\$ (200.00)	-8.70%
Planning Comm	\$ 6,300.00	\$ 509.25	\$ -	\$ -	\$ -	\$ 509.25	8.08%
Recreation	\$ 12,000.00	\$ 6,950.00	\$ -	\$ 350.00	\$ -	\$ 6,600.00	55.00%
Jail	\$ 843,356.00	\$ 297,164.71	\$ -	\$ 35,350.77	\$ 38,246.46	\$ 223,567.48	26.51%
Computer Prog	\$ 42,000.00	\$ 14,198.23	\$ -	\$ -	\$ -	\$ 14,198.23	33.81%
Jury Cost	\$ 10,000.00	\$ 7,875.05	\$ -	\$ -	\$ -	\$ 7,875.05	78.75%
Juvenile Dentention	\$ 74,208.00	\$ 30,374.00	\$ -	\$ 7,361.00	\$ -	\$ 23,013.00	31.01%
Geneology Society	\$ 7,500.00	\$ 1,875.00	\$ -	\$ 1,875.00	\$ -	\$ -	0.00%
Emergency 911	\$ 65,000.00	\$ 30,665.28	\$ -	\$ 315.00	\$ 3,977.69	\$ 26,372.59	40.57%
Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Gis Info	\$ 30,000.00	\$ 5,851.10	\$ -	\$ -	\$ -	\$ 5,851.10	19.50%
Other Trans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Capital Lease	\$ 613,728.00	\$ 613,728.00	\$ -	\$ -	\$ -	\$ 613,728.00	100.00%
Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Jail COP Cash Reserve	\$ 158,041.00	\$ 158,041.00	\$ -	\$ -	\$ -	\$ 158,041.00	0.00%
Courthouse Contingency			\$ -	\$ -	\$ -	\$ -	0.00%
Capital Lease AS400	\$ -	\$ -				\$ -	0.00%
Capital Lease File Server	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Employee Compensation	\$ 76,200.00	\$ 64,098.92	\$ -	\$ 4,384.54	\$ -	\$ 59,714.38	78.37%
<b>Total County General</b>	<b>\$ 4,565,516.00</b>	<b>\$ 2,117,915.99</b>	<b>\$ -</b>	<b>\$ 108,410.40</b>	<b>\$ 185,069.05</b>	<b>\$ 1,824,436.54</b>	<b>39.96%</b>

	<u>Beginning Budget</u>	<u>BUDGET AVAIL.</u>	<u>Sept A/P</u>	<u>Sept A/P</u>	<u>Sept P/R</u>	<u>AFTER Sept ISSUE</u>	<u>%</u>
County No-Fund Warrant	\$ 226,889.00	\$ 102,000.50	\$ -	\$ -	\$ -	\$ 102,000.50	44.96%
Technology Fund			\$ -	\$ 46.14	\$ -		0.00%
Rd & Bridg	\$ 3,360,000.00	\$ 998,240.97	\$ -	\$ 236,985.85	\$ 102,245.00	\$ 659,010.12	19.61%
Ex Counc	\$ 200,615.00	\$ 50,153.75	\$ -	\$ 50,153.75	\$ -	\$ -	0.00%
Noxious Weed	\$ 85,500.00	\$ 40,213.74	\$ -	\$ 54.54	\$ 2,232.53	\$ 37,926.67	44.36%
Health &Wic	\$ 834,741.00	\$ 460,012.11	\$ -	\$ 16,913.02	\$ 33,469.04	\$ 409,630.05	49.07%
Fair	\$ 1,049.00	\$ 1,049.00	\$ -	\$ -	\$ -	\$ 1,049.00	100.00%
Direct Elect	\$ 189,000.00	\$ 100,107.26	\$ -	\$ 1,675.30	\$ 3,352.93	\$ 95,079.03	50.31%
Comm College	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Soil Conserv	\$ 25,000.00	\$ 6,250.00	\$ -	\$ 6,250.00	\$ -	\$ -	0.00%
Special Bridge	\$ -	\$ -	\$ -	\$ 13,800.00	\$ 1,588.33		0.00%
Mental Health	\$ 111,457.00	\$ 27,864.25	\$ -	\$ 27,864.25	\$ -	\$ -	0.00%
Mental Retard.	\$ 111,457.00	\$ 27,864.25	\$ -	\$ 27,864.25	\$ -	\$ -	0.00%
Ambulance	\$ 576,576.00	\$ 192,192.00	\$ -	\$ 48,048.00	\$ -	\$ 144,144.00	25.00%
Inter-Gov 911	\$ 187,399.00	\$ 143,915.39	\$ -	\$ 385.05	\$ -	\$ 143,530.34	76.59%
911 Wireless	\$ 271,922.00	\$ 271,449.50	\$ -	\$ -	\$ -	\$ 271,449.50	99.83%
Appraiser	\$ 331,400.00	\$ 130,819.75	\$ -	\$ 1,657.81	\$ 20,639.73	\$ 108,522.21	32.75%
County Bldg.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Employee Bene	\$ 3,100,000.00	\$ 1,088,950.04	\$ -	\$ 45,865.92	\$ -	\$ 1,043,084.12	33.65%
Elderly	\$ 35,000.00	\$ 15,621.49	\$ -	\$ 382.37	\$ -	\$ 15,239.12	43.54%
08LEPC Plan/Train Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Landfill	\$ 35,859.00	\$ 30,196.53	\$ -	\$ 25.50	\$ -	\$ 30,171.03	84.14%
Sewer Dist #1	\$ 298,902.00	\$ 135,779.90	\$ -	\$ 13,211.60	\$ 1,884.56	\$ 120,683.74	40.38%
Siren				\$ -	\$ -		
Spider	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
No Fund Warrants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PA Training	\$ 3,765.00	\$ 3,765.00	\$ -	\$ -	\$ -	\$ 3,765.00	0.00%
Co Attorney Spec Law Enforc	\$ 3,104.00	\$ 3,104.00	\$ -	\$ -	\$ -	\$ 3,104.00	0.00%
NSP			\$ -	\$ 450.00	\$ -		
Park	\$ 13,490.00	\$ 13,490.00	\$ -	\$ -	\$ -	\$ 13,490.00	100.00%
Alcohol	\$ 14,669.00	\$ 1,940.56	\$ -	\$ -	\$ -	\$ 1,940.56	13.23%
Tourism	\$ 7,500.00	\$ 6,079.05	\$ -	\$ -	\$ -	\$ 6,079.05	81.05%
Spec Law	\$ 1,570.00	\$ 1,570.00	\$ -	\$ -	\$ -	\$ 1,570.00	0.00%
Drug Tax Stamp Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Total</b>		\$ -	\$ -	\$ 600,043.75	\$ 350,481.17		

<b>FUND BALANCES 09/23/2011</b>					
<b>FUND</b>	<b>FUND #</b>	<b>Balance September 2011</b>	<b>Sept A/P</b>	<b>Sept P/R</b>	<b>BALANCE</b>
County No-Fund Warrants	99	\$ 10,295.35	\$ -	\$ -	\$ 10,295.35
CO GEN	100	\$ 415,840.82	\$ 108,410.40	\$ 185,069.05	\$ 122,361.37
TECHNOLOGY FUND	103	\$ 27,243.62	\$ -	\$ -	\$ 27,243.62
STATE LINE ROAD PROJECT	105	\$ 259.43	\$ 46.14	\$ -	\$ 213.29
Jail Salestax	107	\$ 415,840.82	\$ -	\$ -	\$ 415,840.82
Law Enforcement Center	108	\$ -	\$ -	\$ -	\$ -
RD BRIDGE	110	\$ 647,017.71	\$ 236,985.85	\$ 102,245.00	\$ 307,786.86
EX COUNCIL	120	\$ 70,247.26	\$ 50,153.75	\$ -	\$ 20,093.51
NOXIOUS WEED	130	\$ 84,410.43	\$ 54.54	\$ 2,232.53	\$ 82,123.36
SEVERE WEATHER EQUIPMENT	135	\$ 22.00	\$ -	\$ -	\$ 22.00
HEALTH	140	\$ 1,155,295.45	\$ 16,913.02	\$ 33,469.04	\$ 1,104,913.39
Clean Up Illegal Dump	142	\$ -	\$ -	\$ -	\$ -
TRI CO WIC	145	\$ 118.32	\$ -	\$ -	\$ 118.32
FAIR	150	\$ 3,963.24	\$ -	\$ -	\$ 3,963.24
ELECTION	160	\$ 157,403.19	\$ 1,675.30	\$ 3,352.93	\$ 152,374.96
COMM COLLEGE	170	\$ 1,937.22	\$ -	\$ -	\$ 1,937.22
SOIL CONSERV	180	\$ 8,843.75	\$ 6,250.00	\$ -	\$ 2,593.75
SPECIAL BRIDGE	190	\$ 417,977.51	\$ 13,800.00	\$ 1,588.33	\$ 402,589.18
MENTAL HEALTH	200	\$ 38,784.64	\$ 27,864.25	\$ -	\$ 10,920.39
MENTAL RETARD	210	\$ 38,631.31	\$ 27,864.25	\$ -	\$ 10,767.06
FAM LIFE CENTER BOND & INT	216	\$ -	\$ -	\$ -	\$ -
AMBULANCE	220	\$ 236,238.02	\$ 48,048.00	\$ -	\$ 188,190.02
INTERGOV 911	225	\$ 93,161.66	\$ 385.05	\$ -	\$ 92,776.61
911 WIRELESS	226	\$ 147,982.72	\$ -	\$ -	\$ 147,982.72
FEMA PUBLIC ASSISTANCE GRANT	227	\$ -	\$ -	\$ -	\$ -
APPRAISAL	230	\$ 192,087.03	\$ 1,657.81	\$ 20,639.73	\$ 169,789.49
COUNTY BLDG	250	\$ 909.76	\$ -	\$ -	\$ 909.76
EMPL. BENE	260	\$ 820,266.31	\$ 45,865.92	\$ -	\$ 774,400.39
PAYROLL W/HOLD	265	\$ (81.96)	\$ -	\$ -	\$ (81.96)
SPECIAL (TORT) LIABILITY	290	\$ 16,822.51	\$ -	\$ -	\$ 16,822.51
ELDERLY	300	\$ 18,714.24	\$ 382.37	\$ -	\$ 18,331.87
DESIGNATED DV & SA PROSEC	301	\$ -	\$ -	\$ -	\$ -
CDBG-Grant Family Life	302	\$ -	\$ -	\$ -	\$ -
08LEPC PLAN/TRAIN GRANT	303	\$ -	\$ -	\$ -	\$ -
SPIDER PROGRAM	304	\$ 10,465.00	\$ -	\$ -	\$ 10,465.00
E/P GRANT	306	\$ 201.43	\$ -	\$ -	\$ 201.43
JUVENILE BLOCK GRANT	308	\$ -	\$ -	\$ -	\$ -
JUVENILE BLOCK GRANT	309	\$ -	\$ -	\$ -	\$ -

<u>FUND</u>	<u>FUND #</u>	<u>Balance August 2011</u>	<u>Aug A/P</u>	<u>Aug P/R</u>	<u>BALANCE</u>
LANDFILL	310	\$ 80,348.11	\$ 25.50	\$ -	\$ 80,322.61
REMODEL GRANT	313	\$ -	\$ -	\$ -	\$ -
INVESTIGATOR GRANT	314	\$ -	\$ -	\$ -	\$ -
GALENA MINE CLOSURE	317	\$ -	\$ -	\$ -	\$ -
EMERG SHELTR GRANT	318	\$ -	\$ -	\$ -	\$ -
SEWER DIST #1 BOND & INT	320	\$ 5,542.84	\$ -	\$ -	\$ 5,542.84
SEWER DIST #1 OPER & MAINT	330	\$ 82,588.36	\$ 13,211.60	\$ 1,884.56	\$ 67,492.20
SHELTERED WORKSHOP BD & IN	340	\$ 13.00	\$ -	\$ -	\$ 13.00
SPECIAL HIGHWAY IMPROVEMT	360	\$ 1,264.20	\$ -	\$ -	\$ 1,264.20
SPECIAL ROAD MACHINERY	370	\$ 100.00	\$ -	\$ -	\$ 100.00
COUNTY BOND & INTEREST	390	\$ 1,340.54	\$ -	\$ -	\$ 1,340.54
PROS ATTORN TRAIN	410	\$ 1,262.39	\$ -	\$ -	\$ 1,262.39
ELECTRONIC MONITORING	412	\$ 910.00	\$ -	\$ -	\$ 910.00
ATTORNEY APPLICATION FEE	413	\$ -	\$ -	\$ -	\$ -
DIVERSION SUPERVISION FEE	414	\$ 5.00	\$ -	\$ -	\$ 5.00
ADMINISTRATION FEE BAD CKS	415	\$ 88.81	\$ -	\$ -	\$ 88.81
SPECIAL PARKS & RECREATION	430	\$ 4,783.07	\$ -	\$ -	\$ 4,783.07
SPEC ALCOHOL	440	\$ 6,513.42	\$ -	\$ -	\$ 6,513.42
TOURISM	450	\$ 800.00	\$ -	\$ -	\$ 800.00
INFORMATION NETWORK OF KS	465	\$ 4,268.64	\$ -	\$ -	\$ 4,268.64
BANKRUPTCY FUND	470	\$ 1,865.21	\$ -	\$ -	\$ 1,865.21
CONCEALED WEAPON APPS	489	\$ 9,157.50	\$ -	\$ -	\$ 9,157.50
SPECIAL LAW ENFORC TRUST	490	\$ 1,812.34	\$ -	\$ -	\$ 1,812.34
DRUG TAX STAMP FUND	491	\$ 1,110.92	\$ -	\$ -	\$ 1,110.92
CO ATTY SPEC LAW ENFORC	492	\$ 883.92	\$ -	\$ -	\$ 883.92
Drug Forfeiture Fund	493	\$ 4,274.93	\$ -	\$ -	\$ 4,274.93
Justice Assistance Grant	494	\$ 390.81	\$ -	\$ -	\$ 390.81
DRUG FREE GRANT 91-03	495	\$ 4,539.35	\$ -	\$ -	\$ 4,539.35
RURAL WATER #8 GRANT	505	\$ 246.00	\$ -	\$ -	\$ 246.00
FLOOD PURCHASE AGREEMENT	513	\$ -	\$ -	\$ -	\$ -
FLOOD BUYOUT PROG 1997	517	\$ -	\$ -	\$ -	\$ -
SIREN			\$ -		
NSP			\$ 450.00		
			\$ 600,043.75	\$ 350,481.17	

September 26, 2011

To: Board of Cherokee County Commissioners

Pawprints on the Heartland, a low-cost spay/neuter program has been active in Cherokee County since 2000.

During that time, Pawprints has performed thousands of surgeries preventing the births of many, many unwanted animals.

Pawprints has been a service to the citizens of Cherokee County by controlling the overpopulation of animals as well as making Cherokee County a safer place health-wise.

During the period of 2010 and to date 2011, Pawprints has had approximately 15 surgery appointments in Galena, Columbus, and Riverton spaying/neutering approximately 1000 animals.

The cost for each trip is over \$700 which includes paying the vet, two vet techs, and vehicle expense. (15 trips X \$700 = \$10,500) Some of the expense is paid through program fees, but much of it is paid by Pawprints through private fund-raising as many of the citizens cannot pay the \$35 fee.

Therefore, Pawprints would like to request from Cherokee County \$2000 to help defray these costs.

Thank you for your consideration of this matter as we hope to continue Pawprints services to this county.

Mary Kay Caldwell, Pres. Pawprints on the Heartland

P.O. Box 644, Pittsburg, KS 66762 620-231-2233

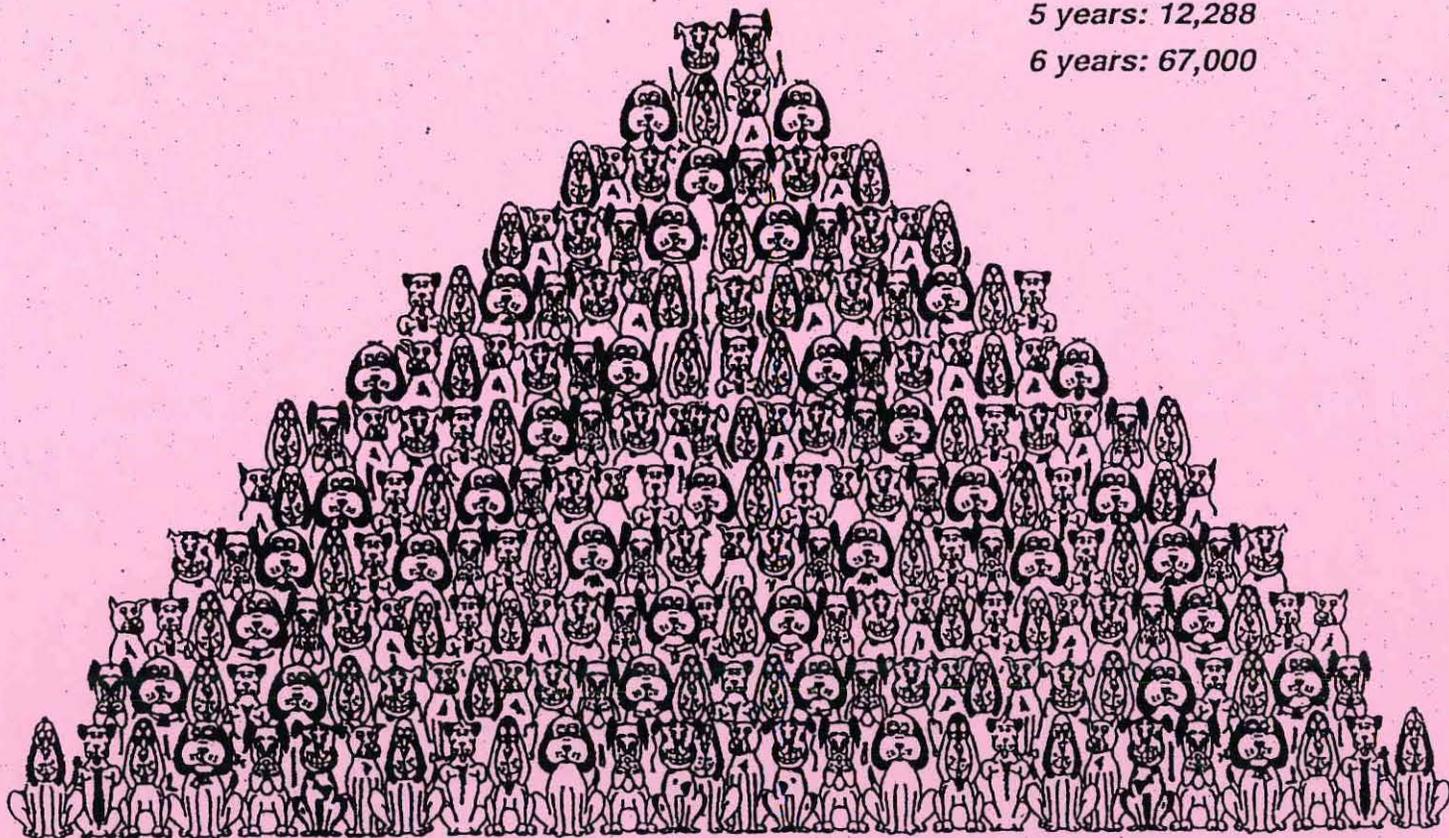
# Did you know?

Each day 10,000 humans are born in the U.S. — and each day 70,000 puppies and kittens are born. As long as these birth rates exist, there will never be enough homes for all the animals. As a result, millions of healthy, loving cats, dogs, kittens and puppies face early deaths as a form of animal control. Others are left to fend for themselves against automobiles, the elements, animals and cruel humans. What can you do to stop the suffering? *Spay and neuter your pets!* Work with SPAY/USA and together we can make a difference.



*An unspayed female dog, her mate and all of their puppies and their puppies' puppies, if none are ever neutered or spayed, add up to:*

1 year: 16  
2 years: 128  
3 years: 512  
4 years: 2,048  
5 years: 12,288  
6 years: 67,000

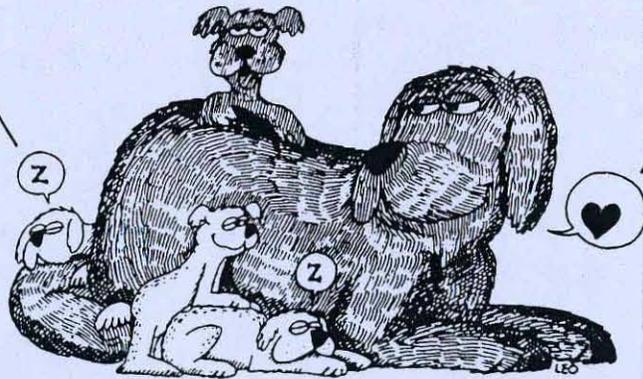


SPAY/USA is a program of The Pet Savers Foundation, Inc.  
750 Port Washington Blvd., Port Washington, New York 11050

For referrals to participating low-cost spay/neuter programs, call toll-free

**1-800-248-SPAY**

# THE VICIOUS CYCLE



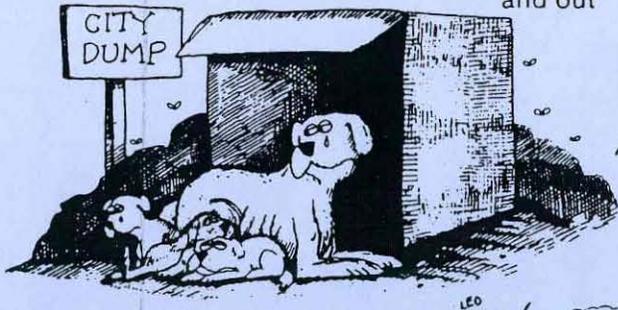
ADORABLE...  
but expensive,  
troublesome...



ADORABLE...  
Impulse Buying  
is easy when  
its free



DOOMED...



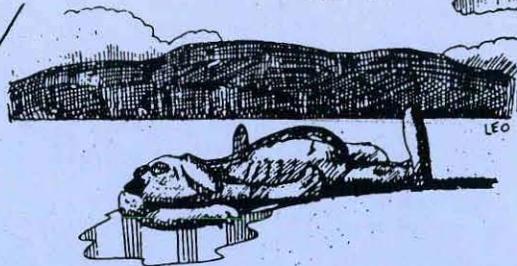
PREGNANT...  
and out

UNLEASHED...  
and dead



TROUBLESOME...  
and out

SNIF  
SNIF



**BE KIND — HAVE YOUR PET SPAYED**

Kansas Department of Corrections  
Community Corrections Comprehensive Plan  
Quarterly and Year End Outcome Report Format

Community Corrections Agency: 11<sup>th</sup> Judicial District

*Fiscal Year 2011  
Report Period*

<input type="checkbox"/> 1 <sup>st</sup> Quarter	July 1 <sup>st</sup> - September 30 <sup>th</sup>
<input type="checkbox"/> 2 <sup>nd</sup> Quarter	October 1 <sup>st</sup> - December 31 <sup>st</sup>
<input type="checkbox"/> 3 <sup>rd</sup> Quarter	January 1 <sup>st</sup> - March 31 <sup>st</sup>
X Year End	July 1 <sup>st</sup> - June 30 <sup>th</sup>

**PROCESS GOALS AND OBJECTIVES FOR RISK REDUCTION AND AGENCY INITIATIVES**

**GOAL:** To adhere to and promote the use of Evidence-Based Practices amongst agency administration, personnel and stakeholders.

- **Objective # 1:** *The Policy and Procedure manual will be reviewed and updated with dedication to an Evidence-Based approach by September 30, 2010.*

Target Date: 9/30/2010

Progress: This agency is about one-half through the policy and procedure manual. We have not been able to put our full focus on the Policy and Procedure Manual due to staff shortages and working on our comprehensive Plan. We have included this goal in our FY 2012 Comp Plan as well.

Modifications: Our new goal for completion, review and approval by governing authority in FY 2012

**Objective # 2** *Each 11<sup>th</sup> Judicial District Community Corrections officer will co-facilitate the 4-week Getting Motivated to Change Group, in FY 2011 and thereafter on a yearly basis. They will likewise co-facilitate the T4C group on a bi-yearly basis.*

Target Date: 6/30/2011

Progress: We were able to re-initiate our Pre-contemplation group, "Getting Motivated to Change" this quarter. Three ISO's have completed the facilitation of Getting Motivated to Change, and a fourth officer is currently teaching group. Only one officer remains, that will need to teach it in FY 2012. All ISO's taught T4C last year and it will be our focus to have them facilitate again in FY 2012.

**Objective #3.** *The Administrative Director will dispense to the local stakeholders an informative guide featuring the theories of Evidence-Based practices, how those principles guide our agency, and the benefits to the community and our stakeholders by November 1, 2010.*

Target Date: 11/1/2010

Progress: COMPLETED IN 2<sup>ND</sup> QUARTER.

*Objective #4 This agency will provide local stakeholders with information lending to available training in reference to the Evidence-Based Approach.*

Target Date: 6/30/2011

Progress: It is our understanding that stakeholder trainings are being developed. We will help facilitate attendance by our local stakeholders when available and should financial resources be available.

## OUTCOME GOALS AND OBJECTIVES FOR RISK REDUCTION AND AGENCY INITIATIVES

### Overall Program Objectives

GOAL: To strive for successful completion of every client, by utilizing Evidence-Based practices in our supervision. To be successful in our use of the LSI-R to target areas identified as criminogenic risk factors and establishing supervision plans with each client to identify goals in assisting them with their success

**Objective #1 To maintain revocation reduction of at least 20% (from FY 2006 data) thru FY 2010.**

Target Date: 6/30/2011

Progress: In this quarter, there were a total of 45 cases discharged incorporating 31 clients. Of those 31 individuals, the following discharges are recorded:

- 12 – Revoked
- 14- Successful
- 3- Unsuccessful Closed by Court
- 1- Not Sentenced
- 1-Death

Of those 12 revoked, 1 was with a new felony conviction, 1 with a new misdemeanor conviction and 10 as condition violators.

The conditions violators included:

- (3) individuals who would be pending new charges but through a plea agreement they agreed to serve the probation sentence in return for the new case not being filed.
- (1) Individual requested to serve their sentence.
- (3) Individuals had continued alcohol and drug issues and treatment either was refused or they were unable to abstain.
- (3) condition violators were absconders,
- Overall, 60% of the condition violators had at least 1 or more prior revocation hearings while on supervision with us.

Our success rate for the 4th Quarter was only 61.3% (according to new KDOC formulas)

### YR END

In FY 2011, there were a total of 172 cases discharged incorporating 113 clients. Of those 113 individuals, the following discharges were recorded:

- 32 – Revoked
- 69- Successful
- 5- Unsuccessful Closed by Court
- 4- Not Sentenced
- 3-Death

Of those 32 revoked, 11 were with a new felony conviction, 1 with a new misdemeanor conviction and 20 as condition violators.

The conditions violators included:

- (6) Individuals who were pending new charges but through a plea agreement they agreed to serve the probation sentence in return for the new case not being filed.
- (3) Individual requested to serve their sentence.
- (3) Individuals had continued alcohol and drug issues and treatment either was refused or they were unable to abstain.
- (7) condition violators were absconders,
- (1) case was a misdemeanor case only
- Overall, 50% of the condition violators had at least 1 or more prior revocation hearing while on supervision with us.

Our success rate for FY 2011 was only 71.7% (according to new KDOC formulas)  
According to our target goal, we missed our goal by 3 individuals.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
29.6	3	11	6	12	32

**Objective #2 95% of offenders successfully discharged from this program will be employed, on disability or not required to be employed, at their time of discharge.**

Target Date: 6/30/2011

Progress: 14 individuals had successful case discharges this period, 2 remain on supervision. Of the remaining 12, 1 individual was on disability at discharge, 1 individual was a compact case and their employment status was unknown at discharge and 6 were employed. Four (4) individuals were not employed, three (3) being discharged by the Court while the fourth case, a misdemeanor, was transferred back to court when the felony case was revoked in another county.

At year end, there were 69 successful discharges, forty six (46) of whom were required to have employment at the end of supervision. Of those 46 individuals, 33 were employed at discharge (72%). Of the remaining 13, twelve were discharged by the Court without employment and 1 was transferred back to Court Services.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
95%	86%	93%	44%	60%	72%

**Objective #3 75% of all successful completions in fiscal year 2010 will have an education level when leaving our program of or higher than a high school or equivalent education**

Target Date: 6/30/201

Progress: Of the 14 individuals who had successful case discharges this period, 1 individual who needs his GED remains on supervision. Of the remaining 13, 9 had at least a GED or higher education. With the remaining four, two were discharged by the Court, one GED was waived by this agency and one case was transferred back to Court services.

At year end, 5 of the 69 discharges remained on supervision. Of the remaining 64, 52 had a GED or high school equivalent education. The remaining individuals were court discharged without the education level (5), were waived by this agency (3) or were transferred back to Court services (2)

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
75%	73%	100%	84.6%	69%	81%

**Objective #4** 90 % of all LSI-R's will be conducted as per standards (currently within the first 45 days of supervision).

Target Date: 6/30/2011

Progress: In this 4th Quarter, we had 35 new assignments to our program. Of those assignments, 6 were not required to have LSIR's completed as per standards. ( 2- Administrative assignments, 1 transfer out, 2 compact cases and 1 case ended up not being officially assigned). Of the remaining 29, 25 were on time (86.2%).

At year end, we had a total of 122 new assignments. Of those assignments, 18 were not required to have LSIR's (13 were compacted or transferred out and 5 were not yet due because of their status). With the remaining 104 individuals, 89 had LSIR assessments completed on time, 85.6% compliance rate.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
90%	93.8%	77.8%	86.2%	86.2%	85.6%

**Objective #5** 90% of all case supervision plans will be completed within KDOC standards, currently within the first 45 days after sentencing.

Target Date: 6/30/2011

Progress: In this 4th Quarter, we had 35 new assignments to our program. Of those assignments, 8 Case Supervision Plans (CSP's) were not required to be completed. (1- Transfer Out, 2- Compact, 1- Pre-sentence cases, 2- Administrative Assignments, 1- in jail out of county, 1- case was not assigned). Of the remaining 27, 23 were on time with 5 being late.

At year end, of the 124 newly assigned cases, 94 required CSP and only 69 were on time. This area continues to be a struggle for this agency. Individual officers who struggle have been identified and this area is listed on their performance evaluation with goals related to their improvement of meeting this KDOC standard.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
90%	85.1%	35%	85.2%	85.1%	73.4%

**(PRE-CONTEMPLATION GROUPS)**

*Goal: To promote self-awareness and internal motivation in clients struggling with self-efficacy, and the knowledge or understanding of making behavioral changes and eventually moving these clients into further Cognitive Behavioral Programming (Thinking for a Change).*

**Objective 1:** To serve a total of 40 clients in our District who have been determined by their officer to be in the Pre-Contemplation stage.

Target Date: 6/30/2011

Progress: The Pre-contemplation group, "Getting Motivated to Change" was re-initiated in March of 2011, after having been discontinued in FY 2010. Two groups were started this quarter with 9 community

corrections clients being served. We continue to offer groups in conjunction with the state Parole Department.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
40	0	0	5	9	14

**Objective 2: To transition a total of 40% of those served into the Thinking for a Change curriculum**  
Target Date: 6/30/2011

Progress: Two Pre-contemplation groups completed during this quarter, with three of the nine individuals transitioning into the T4C group.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter/ Year End
40%	N/A	N/A	N/A	33.3%

**Thinking for a Change**

GOAL: To reduce revocations by at least 20%, by assisting offenders in adapting the way they think and thus react to everyday stressors and situations. By assisting them in changing their cognitive skills, we are in return helping them become successful in their supervision and in daily accomplishments

**Objective # 1 To serve a minimum of 40 clients per fiscal year.**

Target Date: 6/30/2011

Progress: No Thinking for a Change groups started this quarter, due to the increase in the class length from 13 weeks to 26 weeks that was initiated in March 2011.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	Year End
40	4	4	6	14

Comments: We have started our Pre-contemplation groups back in two counties which should increase our numbers served for this group. Even though class length is 26 weeks, we have initiated new T4C groups around every 13 weeks, so we can attempt to serve our target number, alternating between evening and day classes.

**Objective # 2 75% of those accepted to T4C will successfully complete said program.**

Target Date: 6/30/2011

Progress: No T4C groups graduated in this quarter, due to the extended class lengths. At year end, 11 of 21 clients served successfully graduated from thinking for a change. (52.4%)

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	Year End
75%	36%	50%	83%	52.4%

Discussion / Current Activities: Of the 10 who were dismissed from the program, 9 were due to excessive absences.

**Objective # 3** Of those who successfully complete the T4C program, 75% will eventually be successfully discharged from Community Corrections.

Target Date: 6/30/2011

Progress: There were two (2) discharges from this program this quarter that had previously completed the T4C program: both were discharged unsuccessfully. One client was revoked with a new felony conviction, and the other was a condition violator. At year end, there were 13 discharges with 8, being successful.

To date there have been a total 37 discharges from supervision who successfully completed the T4C program. 29 of the 37 (78.3%) have been discharged successfully from Community Corrections. 8 (21.7%) have been unsuccessful discharged; six have been DOC admissions, another the felony case was revoked (credit for time served ended the sentence) and the misdemeanor cases were turned over to Court Services, and one individual passed away.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
75%	75%	66.7%	100%	0%	61.5%

**Objective # 4** To reduce the score of the Attitudes and Orientation domain of the Discharge LSI-R (in comparison to the initial or the LSI-R conducted prior to group participation) for 90% of the participants that successfully complete the Cognitive Behavior Group.

Target Date: 6/30/2011

Progress: There were two discharges this quarter that had previously completed T4C. Both discharges were unsuccessful terminations. Neither reduced their score in the attitudes and orientation domain.

To date there were 8 program discharges that had previously completed T4C. Six reduced their score in the attitude and orientation domain.

In FY 2012, this agency expanded their criteria for Thinking for a Change admissions, moving from the attitude and orientation domain only to the overall score of the LSIR.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
90%	100%	0%	100%	0%	75%

### **T4C2**

**GOALS:** To promote continued behavioral change by allowing T4C or comparable program graduates to continue to share concerns, experiences and receive re-enforcement in their quest for continued success.

*Objective # 1 To facilitate 12 meetings in FY 2011*

Target Date: 6/30/2011

Progress: Three T4C2 meetings were held in this quarter. All three were staff-facilitated by Parole Officers. We are getting excellent feedback from this group and attendance has been on the rise. We have averaged around 10 individuals, Parole and Community Corrections combined for these meetings since March 2010

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	Year End
12	3	3	3	12

**Employment Skills Programs**

GOAL: To reduce revocations by at least 20%, by assisting offenders in employment endeavors. To provide each client with the opportunity to locate successful careers and financial consistency by stressing job placement, stability, retention and by providing the skills necessary for any offender to reach their occupational goals.

**Objective #1 To lower the agency unemployment rate from the average rate of 26.5% by at least 3% by the end of FY 2011.**

Target Date: 6/30/2011

Progress: In this quarter of FY 2011, the agency's unemployment rate remained unchanged at an average of 28.1%. With the struggling economy, it has become a tremendous challenge for our clients to gain employment, no matter how prepared they might be.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
23.5%	24.3%	27.9%	28.1%	28.1%	27.2%

Discussion / Current Activities: Our employment classes were re-initiated in April 2011, after a hiatus when we were short staffed.

**Objective #2 To serve approximately 45 clients with employment services by the Program Specialist in FY 2010.**

Target Date: 6/30/2011

Progress: We were able to re-initiate employment classes in April 2011, and started 3 groups in the 4<sup>th</sup> Quarter, serving 10 individuals.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter/Year End
45	0	0	0	10

**Objective #3 To reduce the score of the Education and Employment domain of the Discharge LSI-R (in comparison to the initial or the LSI-R conducted prior to group participation) for 80% of the participants that successfully complete any aspect of the employment program.**

Target Date: 6/30/2011

Progress: Two clients were discharged this quarter that had successfully completed the employment group, both were revocations, 1 with a new felony conviction, the other as a condition violator. Both employment domain scores remain unchanged.

This year, 7 individuals who were discharged had completed the Employment Groups, only 2 lower their employment scores at discharge, both successful releases. Of the remaining five, one was discharged due to a clerical error on the termination date (scores increased), three (3) others scores remained the same (unsuccessful terminations), and one's scores actually increased at his unsuccessful termination.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Year End
80%	50%	0%	50%	0%	28.5%

**Objective #4** 80% of those offenders who enter and complete the pre-employment skills classes will be employed within 60 days from the date of completion.

Target Date: 6/30/2011

Progress: Groups were started again in April 2011, 60 days had not passed since their completion of group, at the time of this report, although so far none have gained employment.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	Year End
80%	N/A	N/A	N/A	N/A

**Objective #5** 75% of those offenders placed in employment with assistance from the Program Specialist will remain consistently employed for at least 90 days.

Target Date: 6/30/2011

Progress: There were no employment classes between March 2010 and April 2011. Currently, 23 active clients have previously completed this group, with 15 (73%) of them having been employed for 90 days or longer. Of the remaining, seven remain unemployed (6 just completed group) and 1 continues to work towards SSI benefits.

Target	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter/ Year End
75%	67%	N/A	N/A	73%